United to Create A Stronger Tomorrow

MNHIMA 2024 Annual Meeting

Marriott Minneapolis North
April 24-25, 2024
MNHIMA
Membership
March 2024

Professional - 1162
Professional Premier - 378
Professional Emeritus - 9
Students - 230
TOTAL: 1779

Credentialed Non-members - 676
TOTAL: 2,455
1. Quorum
   A quorum for conducting business at any meeting of the membership shall consist of not less than three percent (3%) of the Active Members of MNHIMA. (BL Article IV – Section 4.11)

2. Privilege of the Floor
   Seat and voice shall be granted to:
   - All active voting members of MNHIMA
   - All Board members of MNHIMA
   - The chairs of MNHIMA Committees in connection with their reports
   - Key Focus Area leaders of MNHIMA in connection with their reports
   - MNHIMA Project Team leaders in connection with their reports

   Visitors are welcome at the meeting but are not accorded the privilege of the floor.
3. Voting Procedure
   a. To be eligible to vote, members must be active members in good standing of MNHIMA. (BL Article IV - Section 4.3) This is defined as AHIMA members who have designated Minnesota as their chosen state for affiliation and includes membership in AHIMA designated as “Professional,” “Professional Premier,” “New to AHIMA,” “Professional Emeritus,” and “Global”. No proxy or absentee voting is permitted. Students and credentialed non-members cannot vote.
   b. Voting will be by show of hands unless otherwise directed by the presiding officer.

4. Motions and Resolutions
   a. All motions, other than routine ones, such as motions for approval of proposed action, adjournment, etc., shall be written by the mover and presented to the Secretary and the President.
Proposed Standing Rules of the MNHIMA Annual Business Meeting April 2024

5. Speeches
   a. All speeches in general discussion, unless otherwise determined by a two-thirds (2/3) vote of the meeting, shall be limited to two (2) minutes. No person shall speak more than twice on the same issue without the consent of the meeting and only after all others have spoken.
   b. Speakers must use the microphone and identify themselves by name, to be recognized by the President.

6. Distribution of Materials
   a. After the meeting is in session, anyone wishing to distribute materials must have permission from the President.
7. Governing Parliamentary Law  
   a. Robert’s Rules of Order, latest edition, shall be the governing law of this meeting, except as otherwise provided in the Standing Rules and the Bylaws of this organization.  
   b. Any business which cannot be completed by the scheduled hour of closing will be referred to the MNHIMA Board for action.

8. The minutes of this meeting shall be reviewed and approved by the Board at its next scheduled meeting.
1. Call to Order
2. Approval of Credentials Report (count of active members)
3. Adoption of Standing Rules
4. Adoption of Agenda
5. President’s Remarks
6. Treasurer’s Report
Agenda: Continued

7. Bylaw Revision
8. Recognition of MNHIMA Leadership and Volunteers for 2023-2024
9. Declaration of 2024 Election Results
10. Recognition of 2024 Scholarship Winners
11. Recognition of 2024 Rising Star
12. Recognition of 2024 Distinguished Member
13. Other Business/Adjournment
President’s Remarks
Brandi Durkin, RHIA
Treasurer’s Report

Nicholas Buelow, RHIT
• MNHIMA Fiscal Year is 7/1 - 6/30
• Board budgeting goal is to have net income rather than simply to break even
• Board reviews profit and loss statement at each board meeting.
• Role of the MNHIMA Treasurer is oversight and monitoring of established policies/procedures and chairing the Finance Committee.
• Executive Director manages day-to-day financials following Board approved procedures.
PACE Investment Fund held at UBS Financial Services

• Established in April 2004
• Moderate (conservative) risk profile
• 7–10-year investment policy objective, reviewed annually by the MNHIMA Finance Committee and approved by the MNHIMA Board
• Fees are 1.25%
• PACE Account Balance as of 03/31/23:
  • $192,320.13
• PACE Account Balance as of 03/28/24:
  • $215,048.37
Business Services Account (BSA) at UBS:

- Is a Money Market account earning a small amount of interest

Account balance as of 3/31/2023:

$ 391,166.14

Account balance as of 3/31/2024:

$ 137,485.02
MNHIMA has a savings account and 2 Certificate of Deposits, which were opened in December 2023.

Savings Account balance as of 3/31/2024:
- $ 75,754.13

Certificate of Deposits:
- 06/21/2024:  $ 75,000.00
- 12/24/2024:  $ 50,000.00
2024 MNHIMA Scholarship Fund Report

- MN Student Merit Scholarship Fund established with the AHIMA Foundation in September 2010
  - Allows contributions to our Fund to be considered charitable contributions for tax purposes
  - MNHIMA retains control over annual scholarship application process
  - MNHIMA determines winners of annual scholarships
  - AHIMA Foundation issues checks to our scholarship winners within 30 days after the Annual Meeting

- Balance in our Scholarship Fund as of 02/29/2024: $31,058
  - $ in 2024, 5 scholarship checks awarded for a total of: $6,250.00
2024 Proposed Bylaws Revisions

Theresa Honsey, RHIA 2nd Year Delegate
2024 Proposed Bylaws Revisions

Link to MNHIMA 2024-2025 Bylaws DRAFT

Link to MNHIMA Bylaws Amendment Review 2024-2025
2023 - 2024 MNHIMA Board Members

PRESIDENT
Brandi Durkin, RHIA

PAST PRESIDENT
Lori Diederichs, MS, RHIA

DELEGATE DIRECTOR
Theresa Honsey, RHIA

DELEGATE DIRECTOR
Christy May, RHIA, CDIP, CCS-P, CPD, CRC

SECRETARY
Kelli Dobrava, RHIA

TREASURER
Nicholas Buelow, RHIT

PRESIDENT ELECT
Ticia Selmon, RHIA, CCS

DELEGATE DIRECTOR
Nyssa Fuhreck, RHIA, MA

EXECUTIVE DIRECTOR
Sue Nathe, RHIT
MNHIMA
OUTGOING OFFICERS/VOLUNTEERS

- Lori Diederichs, Past President
- Theresa Honsey, Delegate
- Kelli Dobrava, Secretary
- Regina Kraus, Audit Committee
- Linda Feshami, Audit Committee
2023-2024 Regional Presidents

- **REGION A/Northwest:**
  - Joe Bessler, RHIT, CCA
- **REGION B/Northeast (Duluth Area):**
  - Allison Marttila, RHIA
- **REGION C/West Central (Alexandria Area):**
  - Brenda Peschl, MS RHIA
- **REGION D/East Central (St. Cloud Area):**
  - Katie O’Hearn, MS, RHIA, CCS-P, CRC
- **REGION E/ South Southwest:**
- **REGION F/ Southeast (Rochester Area):**
- **REGION G/Metro:**

**REGION A**
- Beltrami, Clearwater, Hubbard, Kittson, Lake of the Woods, Mahnomen, Marshall, Pennington, Polk, Red Lake, Roseau

**REGION B**
- Carlton, Cook, Itasca, Koochiching, Lake, St. Louis

**REGION C**
- Becker, Big Stone, Clay, Douglas, Grant, Norman, Otter Tail, Pope, Stevens, Traverse, Wilkin

**REGION D**
- Aitkin, Benton, Cass, Chisago, Crow Wing, Isanti, Kanabec, Meeker, Mille Lacs, Morrison, Pine, Sherburne, Stearns, Todd, Wadena, Wright

**REGION E**
- Chippewa, Cottonwood, Jackson, Kandiyohi, Lac qui Parle, Lincoln, Lyon, McLeod, Murray, Nobles, Pipestone, Redwood, Renville, Rock, Swift, Yellow Medicine

**REGION F**
- Blue Earth, Brown, Dodge, Faribault, Fillmore, Freeborn, Goodhue, Houston, Le Sueur, Martin, Mower, Nicollet, Olmsted, Rice, Sibley, Steele, Wabasha, Waseca, Watonwan, Winona
<table>
<thead>
<tr>
<th>Key Focus Area</th>
<th>Leaders</th>
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<tbody>
<tr>
<td>Coding &amp; Data Quality</td>
<td>Regina Kraus, MSA, RHIA, CDIP, BCSC</td>
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<td>Vickie Olson, RHIT</td>
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<td>Advocacy &amp; Collaboration</td>
<td>Ilene Estabrook, BA, RHIT, CHCO, CHIAM</td>
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<tr>
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<td>Waneta Perkins, RHIA</td>
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<tr>
<td>Marketing &amp; Communication</td>
<td>Christina Snaza, MS, RHIA</td>
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<td>Nicholas Buelow, RHIT</td>
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## 2023-2024 MNHIMA Additional Committee Chairs/Co-Chairs

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<thead>
<tr>
<th>Committees</th>
<th>Co-Chairs</th>
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<tbody>
<tr>
<td>Audit (Elected)</td>
<td>Linda Feshami, Regina Kraus, and Jacki Waltman</td>
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<tr>
<td>Finance</td>
<td>Nicholas Buelow</td>
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<tr>
<td>Nominating</td>
<td>Ticia Selmon</td>
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<tr>
<td>Scholarship</td>
<td>Christy May</td>
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<tr>
<td>Bylaws</td>
<td>Theresa Honsey</td>
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<tr>
<td>Regional Liaison Communications</td>
<td>Nyssa Fuhreck</td>
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<tr>
<td>Annual Meeting</td>
<td>Lori Diederichs</td>
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<tr>
<td>Legal Manual</td>
<td>Ilene Estabrook &amp; Waneta Perkins</td>
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United to Create A Stronger Tomorrow

To ALL our volunteers and committee members!

Thank You
President-Elect:
  - Neysa Noreen, MS, RHIA
Delegate Director:
  - Barb Miller, RHIT, CCS, CCS-P, AHIMA-Approved Revenue Cycle Trainer, Risk Adjustment Coding & Auditing: Inpatient Coding Microcredentials
Secretary:
  - Kristi Lundgren, MS, RHIA
Audit Committee:
  - Susanne Baron, RHIA
  - Michael Steffen, RHIT, CCS

Voting Response of Active Members: 9%
2024 - 2025 MNHIMA Board Members

PRESIDENT
Ticia Selmon, RHIA, CCS

PAST PRESIDENT
Brandi Durkin, RHIA

PRESIDENT ELECT
Neysa Noreen, MS, RHIA

DELEGATE DIRECTOR
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DELEGATE DIRECTOR
Christy May, RHIA, CDIP, CCS-P, CPD, CRC

DELEGATE DIRECTOR
Barb Miller, RHIT, CCS, CCS-P

SECRETARY
Kristi Lundgren, MS, RHIA

TREASURER
Nicholas Buelow, RHIT

EXECUTIVE DIRECTOR
Sue Nathe, RHIT
2024 MNHIMA Scholarship Awards

Christy May, RHIA, CDIP, CCS-P, CPD, CRC

Delegate Director & Scholarship Committee Chair
<table>
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<tr>
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<th>Award</th>
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<tr>
<td>BACHELORS</td>
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<tr>
<td>Reyan Nedif</td>
<td>$2,000.00</td>
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<tr>
<td>ASSOCIATES</td>
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<tr>
<td>Erin Maloney</td>
<td>$1,500.00</td>
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<tr>
<td>Emily Struck</td>
<td>$1,000.00</td>
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<tr>
<td>Tammy Krogstad</td>
<td>$1,000.00</td>
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<tr>
<td>Teara LeClair</td>
<td>$750.00</td>
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2024 MNHIMA Achievement Awards

President Elect & Nominating Committee Chair: Ticia Selmon, RHIA, CCS, CDIP
2024 Shirley Eichenwald-Maki Outstanding Student Award

Solyana Negash
2024 Mark Dietz
Rising Star Professional Award

Mikaela Vadnais, RHIA
2024 MNHIMA Distinguished Member

Kristi Lundgren, MS, RHIA
We hope you enjoyed MNHIMA 2024 at the Marriott Minneapolis Northwest!
Save the Date for AHIMA24 Conference!
October 27-29, 2024 | Salt Lake City, Utah

Career Center
Visit the AHIMA24 Career Center for invaluable HI career guidance resources. Connect with HI professionals from across the country, have a professional headshot taken, benefit from LinkedIn consultants, and more.

Student Workshop and Trivia
Students attending AHIMA24 are invited to take part in a session on confidence building followed by a friendly trivia competition to test industry knowledge.

Student Meet Up
Exclusive to 1st and 2nd career students transitioning into the professional realm, this session highlights student-specific benefits and tips on how to build your brand and network utilizing AHIMA resources.

Save the Date and Sign Up!
Be the first to know when Early Bird registration opens, and the official AHIMA24 hotel block is available.

Visit https://conference.ahima.org to watch the video and learn more about AHIMA24.
COMING IN 2025
TO MINNESOTA!!