

# MNHIMA Annual Business Meeting

April 27, 2023

Mystic Lake Casino



# MNHIMA Membership March 2023

Professional – 1385

Professional Premier –  
306

Professional Emeritus - 12

Students – 306

**TOTAL: 1955**

Credentialed Non-  
members –593



# Proposed Standing Rules of the MNHIMA Annual Business Meeting April 2023

## 1. Quorum

A quorum for conducting business at any meeting of the membership shall consist of not less than three percent (3%) of the Active Members of MNHIMA. (BL Article IV – Section 4.11)

## 2. Privilege of the Floor

Seat and voice shall be granted to:

- All active voting members of MNHIMA
- All Board members of MNHIMA
- The chairs of MNHIMA Committees in connection with their reports
- Key Focus Area leaders of MNHIMA in connection with their reports
- MNHIMA Project Team leaders in connection with their reports

Visitors are welcome at the meeting but are not accorded the privilege of the floor.



# Proposed Standing Rules of the MNHIMA Annual Business Meeting April 2023

## 3. Voting Procedure

- a. To be eligible to vote, members must be active members in good standing of MNHIMA. (BL Article IV - Section 4.3) This is defined as AHIMA members who have designated Minnesota as their chosen state for affiliation and includes membership in AHIMA designated as “Professional,” “Professional Premier,” “New to AHIMA,” “Professional Emeritus,” and “Global”. No proxy or absentee voting is permitted. Students and credentialed non-members cannot vote.
- b. Voting will be by show of hands unless otherwise directed by the presiding officer.

## 4. Motions and Resolutions

- a. All motions, other than routine ones, such as motions for approval of proposed action, adjournment, etc., shall be written by the mover and presented to the Secretary and the President.



# Proposed Standing Rules of the MNHIMA Annual Business Meeting April 2023

## 5. Speeches

- a. All speeches in general discussion, unless otherwise determined by a two-thirds (2/3) vote of the meeting, shall be limited to two (2) minutes. No person shall speak more than twice on the same issue without the consent of the meeting and only after all others have spoken.
- b. Speakers must use the microphone and identify themselves by name, to be recognized by the President.

## 6. Distribution of Materials

- a. After the meeting is in session, anyone wishing to distribute materials must have permission from the President.



# Proposed Standing Rules of the MNHIMA Annual Business Meeting April 2023

7. Governing Parliamentary Law
  - a. Robert's Rules of Order, latest edition, shall be the governing law of this meeting, except as otherwise provided in the Standing Rules and the Bylaws of this organization.
  - b. Any business which cannot be completed by the scheduled hour of closing will be referred to the MNHIMA Board for action.
  
8. The minutes of this meeting shall be reviewed and approved by the Board at its next scheduled meeting.



# Agenda

1. Call to Order
2. Approval of Credentials Report  
(count of active members)
3. Adoption of Standing Rules
4. Adoption of Agenda
5. President's Remarks
6. Treasurer's Report



## Agenda: Continued

7. Bylaw Revision
8. Declaration of 2023 Election Results
9. Recognition of MNHIMA Leadership and Volunteers for 2022-2023
10. Recognition of 2023 Scholarship Winners
11. Recognition of 2023 Rising Star
12. Recognition of 2023 Distinguished Member
13. Other Business/Adjournment





# President's Remarks

**Lori Diederichs,  
MS, RHIA**



# Treasurer's Report

Christy May,  
MS, RHIA,  
CCS-P,  
CPC, CRC



# 2023 Treasurer Report

- MNHIMA Fiscal Year is 7/1 – 6/30
- Board budgeting goal is to have net income rather than simply to break even
- Board reviews profit and loss statement at each board meeting.
- Role of the MNHIMA Treasurer is oversight and monitoring of established policies/procedures and chairing the Finance Committee.
- Executive Director manages day-to-day financials following Board approved procedures.



# 2023 MNHIMA Investments Report

## PACE Investment Fund held at UBS Financial Services

- Established in April 2004
- Moderate (conservative) risk profile
- 7–10-year investment policy objective, reviewed annually by the MNHIMA Finance Committee and approved by the MNHIMA Board
- Fees are 1.25%
- PACE Account Balance as of 03/31/22:  
**\$210,923.96**
- PACE Account Balance as of 03/31/23:  
**\$192,320.13**



# 2023 MNHIMA Checking Account Report

- Business Services Account (BSA) at UBS:
  - Is a Money Market account earning a small amount of interest
- Account balance as of 3/31/2022:
  - **\$ 458,143.58**
- Account balance as of 3/31/2023:
  - **\$ 391,166.14**
- Certificate of Deposits: None at this time.



# 2023 MNHIMA Scholarship Fund Report

- **MN Student Merit Scholarship Fund established with the AHIMA Foundation in September 2010**
  - Allows contributions to our Fund to be considered charitable contributions for tax purposes
  - MNHIMA retains control over annual scholarship application process
  - MNHIMA determines winners of annual scholarships
  - MNHIMA issues checks to our scholarship winners within 30 days after the Annual Meeting
- **Balance in our Scholarship Fund: \$ 34,057.00**
  - \$ in 2023, 8 scholarship checks awarded for a total of: **\$7,000**



# 2023 Proposed Bylaws Revision

**Theresa Honsey,  
RHIA  
1st Year Delegate**



# 2023 Proposed Bylaws Revision



**BYLAWS  
OF  
MINNESOTA HEALTH INFORMATION  
MANAGEMENT ASSOCIATION**





# 2023-2024 Newly Elected Board Members

## President-Elect:

- Leticia Selmon, RHIA, CCS, CDIP

## Delegate Directors:

- Christy May, RHIA, CDIP, CCS-P, CPD, CRC
- Nyssa Fuhreck, RHIA, MA

## Secretary:

- Kelli Dobrava, RHIA

## Treasurer:

- Nicholas Buelow, RHIT

## Audit Committee:

- Jacqueline Waltman, CHPS

**Voting Response of Active Members: 9%**



# 2023 – 2024 MNHIMA Board Members



PRESIDENT  
Brandi Durkin,  
RHIA



PAST PRESIDENT  
Lori Diederichs,  
MS, RHIA



PRESIDENT  
ELECT  
Ticia  
Selmon,  
RHIA, CCS



DELEGATE  
DIRECTOR  
Theresa  
Honsey, RHIA



DELEGATE  
DIRECTOR  
Christy May,  
RHIA, CDIP, CCS-P,  
CPD, CRC



DELEGATE  
DIRECTOR  
Nyssa Fuhreck,  
RHIA, MA



SECRETARY  
Kelli Dobrava,  
RHIA



TREASURER  
Nicholas  
Buelow, RHIT



EXECUTIVE  
DIRECTOR  
Sue Nathe,  
RHIT



# 2022 – 2023 MNHIMA Board Members



**PRESIDENT**  
Lori Diederichs,  
MS, RHIA



**PAST  
PRESIDENT**  
Mary Juenemann,  
MS, RHIA, CCS, CDIP,  
CCDS-O, FAHIMA



**PRESIDENT  
ELECT**  
Brandi  
Durkin, RHIA



**DELEGATE  
DIRECTOR**  
Theresa  
Honsey, RHIA



**DELEGATE  
DIRECTOR**  
Lorna Clodfelder,  
RHIT



**DELEGATE  
DIRECTOR**  
Ticia Selmon,  
RHIA, CCS



**SECRETARY**  
Wendy Johnson,  
RHIA



**TREASURER**  
Christy May,  
MS, RHIA,  
CCS-P,  
CPC, CRC



**EXECUTIVE  
DIRECTOR**  
Sue Nathe,  
RHIT



# MNHIMA OUTGOING OFFICERS/ VOLUNTEERS

- Mary Juenemann, Past President
- Lorna Clodfelder, Delegate
- Wendy Johnson, Secretary
- Neysa Noreen, Audit Committee



# 2022-2023 Regional Presidents

## REGION A/Northwest:

Joe Bessler, RHIT, CCA

## REGION B/Northeast (Duluth Area):

Logan Johnson, RHIA

## REGION C/West Central (Alexandria Area):

## REGION D/East Central (St. Cloud Area):

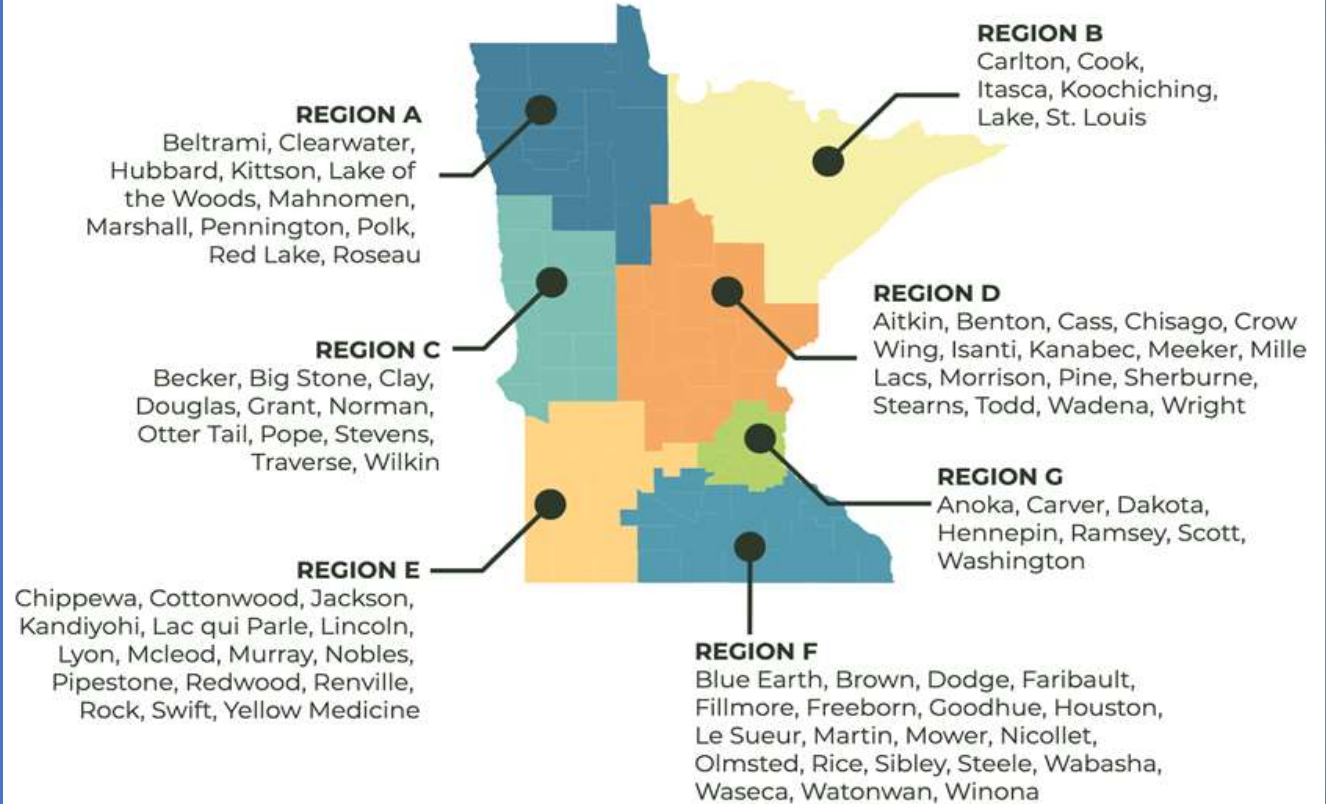
Brenda Peschl, MS RHIA

## REGION E/ Southwest:

## REGION F/ Southeast (Rochester Area):

## REGION G/Metro:

Nicholas Buelow, RHIT



# 2022-2023 MNHIMA Key Focus Area Leaders

Coding & Data  
Quality

Regina Kraus, MSA,  
RHIA, CDIP, BCSC

Vickie Olson, RHIT

Advocacy &  
Collaboration

Ilene Estabrook, BA,  
RHIT, CHCO, CHIAM

Waneta Perkins, RHIA

Marketing &  
Communication

Christina Snaza, MS,  
RHIA

Nicholas Buelow, RHIT



# 2022-2023 MNHIMA Additional Committee Chairs/Co- Chairs

Committees	
Audit (Elected)	Linda Feshami, Regina Kraus, and Neysa Noreen
Finance	Christy May
Nominating	Mary Juenemann
Scholarship	Lorna Clodfelder
Bylaws	Theresa Honsey
Regional Liaison Communications	Ticia Selmon
Annual Meeting	Mary Juenemann
Legal Manual	Ilene Estabrook & Waneta Perkins





To ALL our  
volunteers  
and  
committee  
members!





**2023  
MNHIMA  
Scholarship  
Awards**

Lorna Clodfelder,  
RHIT

Delegate Director  
&  
Nominating  
Committee Chair



# 2023 MNHIMA Scholarship Recipients

## MASTERS

- Kristi Bennet

Award  
\$1500

## BACHELORS

- Solyana Negash
- Rebecca Kieser

Award  
\$1500  
\$700

## ASSOCIATES

- Tami Olson
- Shelly Fish
- Angelena Levchenko
- Annette Huling
- Alli Rogers

Award  
\$800  
\$800  
\$700  
\$500  
\$500



**2023  
MNHIMA  
Achievement  
Awards**

Past President &  
Nominating  
Committee Chair:  
**Mary Juenemann,  
MS, RHIA, CCS,  
CDIP, CCDS-O,  
FAHIMA**



**2023  
Shirley Maki-  
Eichenwald  
Outstanding  
Student  
Award**

**Cheryl  
Zimmerman**



**2023  
Mark Dietz  
Rising Star  
Professional  
Award**

**Elise Depew,  
RHIA, CCS-P**



**2023  
MNHIMA  
Distinguished  
Member**

**Michelle Dick,  
RHIA**





We hope you  
enjoy this  
year's  
Annual Meeting  
and hope to see  
everyone on  
April 24 & 25<sup>th</sup>,  
2024 at the  
Marriott  
Minneapolis  
Northwest



# MNHIMA Annual Business Meeting Adjournment

Thank you for your participation!

