

MHIMA 2020 Proposed Bylaw Changes

Amendment Number	Current Language	Proposed Language (changes in bold)	Explanation
1	<p>Article I – XIX All Sections</p> <p>Minnesota Health Information Management Association (MHIMA)</p>	<p>Minnesota Health Information Management Association (MNHIMA)</p>	<p>Our current acronym is also used by the Michigan CSA.</p> <p>Now that we have shifted to more electronic communication, Michigan has been getting some of Minnesota’s electronic mail because Michigan’s web address is mhima.org while Minnesota’s web address is mnhima.org.</p> <p>When MHIMA is googled Michigan is the first CSA to appear. The Michigan CSA was established prior to the Minnesota CSA.</p> <p>Changing the acronym is being proposed to prevent confusion between the two CSAs and lost/delayed correspondence to the Minnesota CSA.</p>
2	<p>Article II – Offices and Registered Agent Section 2.1 – Offices and Agent</p> <p>Article IV – Members Section 4.1 – Members Section 4.3.3 – Honorary Section 4.7 – Reinstatement Section 4.8 – Annual Meeting of the Members Section 4.9 – Special Meetings of the Members</p> <p>Article V – Board of Directors</p>	<p>MNHIMA Board of Directors or AHIMA Board of Directors</p>	<p>Added MNHIMA or AHIMA as needed in front of Board of Directors to clarify which Board of Directors was being referenced.</p>

	<p>Section 5.1 – Powers and Duties Section 5.2 – Number and Composition Section 5.3 – Regular Meetings Section 5.4 – Special Meetings Section 5.7 – Chairing Meetings Section 5.8 – Quorum Section 5.10 – Procedures</p> <p>Article VI – Officers Section 6.4 – Election Section 6.5 – Resignation Section 6.6 – Removal Section 6.7 – Vacancy of Board Members Section 6.8 – Compensation Section 6.10 – Duties of President Section 6.13 – Duties of Secretary Section 6.14 – Duties of Treasurer Section 6.16 – Executive Director</p> <p>Article VIII – Committee Section 8.1 – Establishment Section 8.2 – Executive Committee Section 8.3 – Nominating Committee Section 8.4 – Finance Committee Section 8.5 – Audit Committee Section 8.12 – Ad Hoc Committees/Task Forces</p> <p>Article X – Affiliates Section 10.1 – Affiliates</p>		
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3	<p>Article III – Purposes Section 2.1 – Purposes and Mission</p> <p>Its mission is to lead the health informatics and information management community to advance professional practice and standards in Minnesota.</p>	<p>Its mission is to lead the health informatics and information management community, to advance professional practice and standards in Minnesota, be committed to the development, connectivity and involvement of its members, and empower people to impact health.</p>	

4	<p>Article IV – Members Section 5.9 – Use of Electronic Meeting and Notice Resources</p> <p>For purposes of this section, electronic meetings include net meetings, webinars, chat rooms, conference calls, or any other electronic medium in which Directors may both send and receive contemporaneous interactive communications, to the extent permitted by law.</p>	<p>For purposes of this section, electronic meetings including, but not limited to webinars, chat rooms, conference calls, or any other electronic medium in which Directors may both send and receive contemporaneous interactive communications, to the extent permitted by law.</p>	<p>Clarification made that meeting are not limited to webinars, chat rooms, etc.</p>
5	<p>Article VIII – Committee Section 8.1 – Establishment</p> <p>Other Committees will be identified based on the needs of the Association MHIMA,</p>	<p>Other Committees will be identified based on the needs of MNHIMA,</p>	<p>For better wording removed the words ‘the Association’ and change MHIMA to MNHIMA.</p>
6	<p>Article VIII – Committee Section 8.3 – Nominating Committee</p> <p>Members: The Nominating Committee shall consist of up to nine (9) members composed of active and student members including the president from each region or designee, and the Executive Director as a non-voting, ex-officio member.</p>	<p>Members: The Nominating Committee shall consist of up to nine (9) members composed of active members including the president from each region or designee, and the Executive Director as a non-voting, ex-officio member.</p>	<p>Removed ‘and students’ from being part of the Nominating Committee</p>
7	<p>Article X – Affiliates Section 10.1 – Affiliates</p>	<p>Affiliates shall be governed and operated in accordance with the</p>	<p>Capitalized Bylaws</p>

	Affiliates shall be governed and operated in accordance with the terms of their organizing documents, e.g., articles of incorporation; bylaws;	terms of their organizing documents, e.g., articles of incorporation; Bylaws ;	
8	Article XI – Contracts, Section 11.4 – Auditing of Financial MNHIMA’s financial records shall be audited at the close of each fiscal year under the direction of the elected MNHIMA Audit Committee, following the MNHIMA Policy and Procedure.	MNHIMA’s financial records shall be audited at the close of each fiscal year under the direction of the elected MNHIMA Audit Committee, following the MNHIMA Policy and Procedure Manual .	Added manual to complete the legal name of the document
9	Article XVIII – Loans; Conflicts of Interest; Compliance Section 18.1 – Loans No loans shall be made by MHIMA to its Directors or Officers.	No loans shall be made by MNHIMA to its Directors, Officers or any member/non-member of MHIMA .	Expanded section stating no loans will be made to any of member or non-member of MNHIMA
10	Article XIX – Amendment Section 19.1 – Adoption of Amendments The power to alter, amend, or repeal the Bylaws of MNHIMA, or to adopt new bylaws,	The power to alter, amend, or repeal the Bylaws of MNHIMA, or to adopt new Bylaws ,	Capitalized Bylaws
11	Article XIX – Amendment Section 19.2 – Record of Amendments Alternatively, MNHIMA may restate the bylaws in their entirety as amended.	Alternatively, MNHIMA may restate the Bylaws in their entirety as amended.	Capitalized Bylaws