



MHIMA Uplink

September 2013

Welcome!



Welcome to the **September 2013** issue of our MHIMA member and corporate partner e-newsletter, *Uplink*. We hope you enjoy our newsletter!

Feeling creative? Looking for some CEUs? We are always looking for authors of articles of broad interest to our MHIMA membership: about 500 words, worth **two (2)** CE credits for your original work. There are lots of "hot topics" in today's world of healthcare, Privacy & Security, e-HIM, ICD-10, etc. If you're interested in authoring an article, please contact MHIMA's [Executive Director](#).

Current and past issues of our e-newsletter are available under the [UPLINK E-NEWSLETTERS button](#) on our MHIMA website.

President's Message

Danika Brinda, MA, RHIA, CHPS, MHIMA President



Danika Brinda, MA, RHIA, CHPS MHIMA President

Hello and Happy September to everyone! I hope this message finds you getting back into the groove of school lunches, buses, and activities. It is amazing how fast the fun starts up in September! We were busy with the first bus rides to school, gymnastics, and swimming! Hearing the buses start picking up the kids early in the morning makes me wish it was June again!

We have our next Board of Directors meeting on September 20, 2013 where we will be working on approving the budget and re-visiting the strategic plan that we started working on in August! I am looking forward to continuing the conversations and coming up with some great

MHIMA Vision & Mission



Vision: The Minnesota Health Information Management Association, together with AHIMA, will set the standard and be the recognized leader in health information management practices, technology, education, research, and advocacy.

Mission: MHIMA is committed to the professional development of its members through education, networking, and life-long learning. These commitments promote high quality health information and benefit the public, health care providers, and other clinical data users.

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MHIMA Member Spotlight

Greetings from the Marketing and Communications Committee!

activities for the next year. Watch the MHIMA calendar as we should be getting some great events posted soon!

The Annual Meeting Committee has started their adventure into planning speakers and tracks for the 2014 Meeting at the DoubleTree in Bloomington. If you have any suggestions or ideas, we ask that you send them in as it always is best to see and hear what you want to see at our Annual Meeting! You can send suggestions to executivedirector@mnhima.org.

This month brings the deadline for the Omnibus Act of 2013, which changes some of our privacy and security practices within our healthcare organizations. The official compliance date is September 23, 2013. You should be working hard on updating and implementing the new policies, procedures, and processes. We still have the recording of the MHIMA Webinar available if you need it! Contact Deb Switzer, MHIMA Executive Director, executivedirector@mnhima.org, if you are interested in purchasing the recording!

Enjoy the fresh fall season that is starting to come around us! It is a great time of year! Make sure to check out the job bank if you are looking for a new and exciting career!!
<http://www.jobbanknetwork.com/mnhima/>

I am always here for suggestions or ideas! dbrinda@css.edu

Danika

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It is our goal to highlight MHIMA members as a fun and interesting way to get to know our diverse and multi-talented group. Want to be in the spotlight? Know someone who should be? Please send names of individuals you would like to know more about, or volunteer yourself to "be in the spotlight" in our monthly e-newsletter.

Criteria for suggested individuals might be, but is certainly not limited to:

New MHIMA member
New to active involvement with MHIMA
MHIMA member with an interesting or unique job

Forward your suggested name(s) to [Jon Cloutier](#) or [Amanda Maas](#).

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Staying Connected with MHIMA

Want to stay connected with MHIMA? Be sure your AHIMA profile information is up-to-date.

When is the last time you reviewed the information in your AHIMA profile? Have you changed positions? Do you have a new email address? Have you recently moved? MHIMA depends on the member information in

Vote in the AHIMA Election until September 23, 2013

Please exercise your right to vote in the AHIMA Election. Minnesota jumped out ahead in this election with the highest percentage of voters, but then dropped back to 2nd place among component state associations. We can do better!

Stephanie Luthi-Terry, MA, RHIA, FAHIMA, is running for one of three open positions on the AHIMA Board of Directors. Click [here](#) for Stephanie's campaign flyer. Congratulations, Stephanie on your nomination!

Click [here](#) for the AHIMA Voting Link.

Vote for candidates for the AHIMA Board of Directors and CCHIIM Commissioners.

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Stephanie Luthi-Terry, MA, RHIA, FAHIMA

TOP 5 REASONS TO VOTE IN THE 2013 AHIMA ELECTIONS

1. I paid for the privilege

Your annual AHIMA member dues include your right to vote in the annual AHIMA election. You have an opportunity to vote for the Association's president-elect, three directors and a member on The Commission on Certification for Health Informatics

your AHIMA profile on a regular basis, including how we communicate with you.

Take a couple of minutes today and visit the [AHIMA website](#), log in with your seven-digit AHIMA member number and your last name, and click on "My Profile/Dues Renewal." Review all of the sections and update any old information.

In the section for **Component State Association (CSA) Selections**, may we ask that you check "YES" to select e-mails about products and services and "yes" to Postal Mailings. "CSA" stands for the state that you want to be associated with as an AHIMA member. MHIMA uses email as our primary method of communication, and occasionally land mail. If you check "no" in either of these options, you don't receive either type of communication from MHIMA.

Remind your colleagues to update their profile as well.

and Information Management (CCHIIM). Polls will be open for a two week period from September 3 - 23, 2013. Voting is a simple one-step process.

2. I want my issues addressed

For a two-week period, August 19 – 30, 2013, candidates will be available on-line in the AHIMA Community to answer questions, comment on issues and chat with you about your leadership agenda. During the two weeks, you will have real-time access to ask your questions, share your issues and become better informed about the candidates.

3. I like control

You have the power to vote for the AHIMA candidates you feel will best represent you. At the state level, you have the opportunity to choose your component state association's board leadership and the delegates who will serve in AHIMA's House of Delegates. State delegates play a key role in approving standards for certification and accreditation and in revising AHIMA Bylaws. State delegates also engage in issues forums and developmental discussions that eventually lead to AHIMA programs and services, which can affect the very structure of the Association. You can discuss your concerns with your state delegates, who can then share the information at the House of Delegates meeting or at delegate leadership seminars.

4. I could achieve Big Audacious Goals – Who knew?

Once you've voted, endorphins are released and you will say "yes" to a CSA or AHIMA volunteer role such as CSA officer, AHIMA practice council, AHIMA director, AHIMA president. Who knew the simple act of voting could help Lynne Thomas Gordon and AHIMA achieve Big Audacious Goals?

5. I could expand my network— I could find a new job, a significant other or

just more friends.

You could meet people on the AHIMA Community forum that have the same goals and issues that you have. Who knows where those relationships could take you?

Please show your support for AHIMA and all that it means to you professionally and personally and vote for the candidate that will best represent you.

Diane Larson, MA, RHIA, CHPS, FAHIMA
Chair, Nominating Committee

MHIMA respects its members' and nonmembers' Internet privacy and right to choose which communications they want to receive. If you prefer not to receive MHIMA e-mails, please [go here](#) to unsubscribe. You will need your AHIMA ID and password. If you don't know your password you can use your e-mail address of record and it will be sent to you.

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MHIMA Job Bank

Are you seeking a job? Are you an employer looking for a potential employee? Is your facility looking for someone with a skill set of MHIMA members?

Be sure to check out the MHIMA Job Bank Network on our website, which continues to be very popular. New positions are posted on a regular basis. On the Job Bank page, you'll find information about registering as a "job seeker" or as an "employer." Check us out often!

Job Seekers: There is no fee to register.

Employers: Job posting fees are very reasonable and position postings are open to everyone visiting our Job Bank as a job seeker. E-blasts of job

CALL FOR SPEAKERS/TOPICS FOR ANNUAL MEETING 2014

MHIMA members are invited to submit topics you want to hear about at the annual meeting in April/May of 2014 and names of speakers to present on those topics. Please send those topics and names to Chris.Lucas@TRIA.com and Emily.Morley@allina.com, the 2014 Annual Meeting Co-Chairs.

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HIT Week September 16-20, 2013

National Health IT Week is right around the corner. Please visit the following link to learn more.

<http://www.healthitweek.org/activities.asp>

announcements are available for purchase and reach a targeted audience of MHIMA members who receive emails.

Click [here](#) to visit the MHIMA Job Bank.

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Stay Up-to-Date with MN e-Health

If you aren't receiving the weekly electronic MN e-Health Update newsletter, consider signing up for it. This publication, from the MN Department of Health, keeps you current with issues related to e-health, including HITECH, Meaningful Use, Privacy & Security and others. You'll also find links to e-Health resources available for your use. To subscribe, click [here](#).

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MHIMA Promotional Items



MHIMA has a limited supply of drink cups and travel mugs for sale. The cost is

\$11.00 each, including sales tax.

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It's Here ... the 2013 MHIMA Legal Reference Manual!

The 2013 electronic MHIMA Legal Reference Manual is now available for purchase. There are many changes with the 2013 revision, most notable the format. The manual will no longer be purchasable on CD. Instead we are going-live with an electronic subscription. There are also a variety of content changes including the consolidation of information as well as the addition of new information including:



MHIMA 2013
Electronic
Legal Manual

- Chapters 1: *Health Care Records* and 2: *Retention* have been consolidated and are together Chapter 1: *Legal Health Record*.
- The section titled *ARRA* is now Chapter 2 with added information about the HITECH Act.
- Chapter 4: *Legal Proceedings* has new information regarding criminal proceedings
- Chapter 5: *Disclosure/Release of Information and Patient Access* has new information on Third Party Record Reviewers, Government Audits, DMEPOS, and Genetic Information.
- Chapter 9: *Home Care and Hospice Records* has updated information throughout the chapter
- Chapter 12: *HIPAA* rearranged and added information to better reflect 45 CFR 164
- Updated *Disclosure and Tracking Matrix, Websites/Links and Mergers and Acquisitions* addendums

The Legal Reference Manual Committee held an educational session at the annual meeting on Thursday, April 25th titled "Add Value to Your Organization: 2013 MHIMA Electronic Subscription Legal Reference Manual". The committee was also be available at the MHIMA Booth to answer questions and demonstrate the

[Click here](#) to order!

manual. Demonstrations will also be held at the Rural Health Conference and Minnesota e-Health Summit in June.

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There is a new webpage for the Legal Reference Manual on MHIMA's website. From the main page click the Legal Manual button in the left column. There is a list of pricing options and frequently asked questions for your convenience, as well as the link for ordering the manual. Here is the link:

<http://www.mnhima.org/aboutus/aboutus9.html>

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The Legal Manual Committee is Looking for HIM Professionals in Non-Traditional HIM Roles

Indian Health Services, Dentistry, Chiropractics, Veterans Administration, Public Health, Optometry, Podiatry, etc ...

Do you or someone you know work in a non-traditional HIM setting? If you answered "yes", then MHIMA needs your help.

The Legal Reference Manual Committee is searching for experts in non-traditional HIM roles to help author a new chapter in the MHIMA Legal Reference Manual for "Non-Traditional HIM."

The list above covers a few areas we've brainstormed for this chapter but there could be more! This does not include Hospitals, Ambulatory Care, Home Health, Hospice, Long Term Care, or Behavior Health since there are already specific chapters covering these areas of practice in the Legal Reference Manual.

For questions or to sign up to help, please contact Linnea Hansen at linnea.hansen@allina.com or Andrea Heikkinen at andrea.heikkinen@yahoo.com.

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MHIMA Is on Facebook!

Please check out the new MHIMA page on Facebook! To find the MHIMA page, search for MN Health Information Management. Click “Like” to start receiving our MHIMA page updates!

We are looking to use this tool as another way to communicate to our members. So far, the following items have been added to the page:

- Calendar of Events
- Notes/Member Spotlights
- Pictures
- Uplink Article Reminders

The Marketing & Communications Committee is continuously adding new information to the page and we are always looking for ideas. If you have any suggestions regarding the Facebook page, please email marketing-communications@mhima.org or send us a message using Facebook!

Sincerely,
Amanda Maas, RHIA, CHPS
Marketing & Communications Committee Co-Chair

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AHIMA Releases ROI Toolkit

AHIMA recently released the 2013 ROI Toolkit: A Practical Guide for the Access, Use, and Disclosure of Protected Health Information.

This invaluable guide will assist HIM professionals in all health care settings. To access the guide, click the link below. You will need your AHIMA User ID and Password to access the guide.

http://library.ahima.org/xpedio/groups/secure/documents/ahima/bok1_050184.pdf

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Coming Soon: ICD-10-PCS Flashcards Go Mobile

A mobile version of AHIMA's educational [ICD-10-PCS Flashcards](#) will be available soon for Apple devices and the Android phone, demonstrating the power of technology to transform learning, energize coding communities, and inspire innovative learning and thinking. The first step in mastering ICD-10-PCS is to become familiar with the terminology, structure, and format of the new code set. The app covers 31 medical and surgical root operations and the seven approaches, along with 16 cards that illustrate the character values of each of the of ICD-10-PCS sections, and will allow coding professionals to master ICD-10-PCS principles directly from an Android phone, Apple iPhone, iPad, or iPod Touch.

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Updated Maximum Charges for Patient Records - 2013

The Minnesota Department of Health has published the **Maximum Charges for Patient Records** February 2013, confirming the annual determination of maximum charges for patient records. When section 144.292 of the Minnesota Statutes applies, the maximum charges for 2013 are \$1.30 per page for copy charges and \$17.21 for retrieval fees. Pursuant to statute, these limits do not apply to x-rays. The provider may charge a patient no more than the actual cost of reproducing x-rays, plus no more than \$10 for the time spent retrieving and copying the x-rays.

You can obtain a copy of the February 2013 document by clicking [here](#).



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