



MHIMA Uplink

October 2012

## Welcome!



Welcome to the **October 2012** issue of our MHIMA member and corporate partner e-newsletter, *Uplink*. We hope you enjoy our newsletter!

Feeling creative? Looking for some CEUs? We are always looking for authors of articles of broad interest to our MHIMA membership: about 500 words, worth **two (2)** CE credits for your original work. There are lots of "hot topics" in today's world of healthcare, Privacy & Security, e-HIM, ICD-10, etc. If you're interested in authoring an article, please contact MHIMA's [Executive Director](#).

Current and past issues of our e-newsletter are available under the [UPLINK E-NEWSLETTERS button](#) on our MHIMA website.

## President's Message



Ranelle Bauer, RHIT  
President MHIMA

Ranelle Bauer, RHIT, MHIMA President

Happy fall! This is my favorite time of year! I love the warm days and the crisp evenings. The trees are changing into beautiful colors. Change is always happening.

Our theme for our annual meeting this year is "HIM: Champions of Change". If there is one thing that is constant is that we are always changing! This year's meeting is located at Grand Casino Hinckley, April 24<sup>th</sup> – 26<sup>th</sup>, 2013. Please mark your calendars!

Our delegates attended the fall team talks and the national convention the first week of October held in Chicago, IL. AHIMA's motto for the national convention was "Next Stop to Health Innovation", which featured the Health Information Innovation Leadership Conference. We will be looking to tap into individuals to present at our annual meeting.

Fall team talks centered on "Dream Big – Creating the Future". Patty Thierry

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## MHIMA Vision & Mission



**Vision:** The Minnesota Health Information Management Association, together with AHIMA, will set the standard and be the recognized leader in health information management practices, technology, education, research, and advocacy.

**Mission:** MHIMA is committed to the professional development of its members through education, networking, and life-long learning. These commitments promote high quality health information and benefit the public, health care providers, and other clinical data users.

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## MHIMA Member Spotlight

Greetings from the Marketing and Communications Committee!

We continue this month highlighting another of our MHIMA members as a fun and interesting way to get to know our diverse and multi-talented group. Want to be in

Sheridan and Lynne Thomas Gordon talked about preparing ourselves to the best in governance of our profession. To do that we must follow AIM: FREE.

A = Agility – be agile and responsive to the needs of constituencies and market  
I = Image – advance the image of the association and its members with effective branding, communications and recognition.

M = Member – promote an environment of the member is #1

F = Financial – remain fiscally viable to support our mission and vision

R = Research – create a center of innovation research that supports our members, market, and profession

E = Education – encourage growth within our profession by enhancing educational programming that appeals to first and second-career individuals and our current professionals

E = Employee Engagement – be an environment that encourages team building, cross-functional communication, and employee satisfaction.

We are working to align with AHIMA on the AIM: FREE initiative.

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## ICD-10 Lunch 'n Learn Webinar on ICD-10-PCS

**Lunch 'n Learn**

The MHIMA ICD-10 Lunch 'n Learn Series will feature ICD-10-PCS on Wednesday, December 12, 2012 from noon to 1 pm.

This is a great way to take advantage of low member pricing. Get several colleagues together in a room with one phone and internet connection, and share the low cost of this webinar. We are asking that the webinar connection not be shared with unpaid registrants. Registration through WebEx is required after payment is made through Telusys.

Visit our [Online Learning](#) page on the MHIMA website to download the

the spotlight? Know someone who should be? Please send names of individuals you would like to know more about, or volunteer yourself to "be in the spotlight" in our monthly e-newsletter.

Criteria for suggested individuals might be, but is certainly not limited to:

New MHIMA member  
New to active involvement with MHIMA  
MHIMA member with an interesting or unique job

Forward your suggested name(s) to [Jon Cloutier](#) or [Amanda Maas](#).

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## Updated AHIMA PPE Guide - Professional Practice Experience

AHIMA recently updated the PPE Guide for Professional Practice Experience. This guide provides comprehensive information and best practices to students, academic faculty, HIM programs, and practitioners on the expectations for the professional practice experience that students undertake during their HIM academic program.

This update includes greater emphasis on distance education

registration flyer. Registration can be completed on line through the Telusys payment system, using Visa or Mastercard, or by mail, using the registration flyer.

One (1) CEU is available which counts towards your AHIMA ICD-10 coding requirement.

CMS has postponed the implementation of ICD-10 to October 1, 2014, but it is not too early to begin planning and educating your coding staff.

Watch for additional ICD-10 topics throughout the year.

Archived copies of previous ICD-10 Lunch 'n Learn webinars are also available for purchase.

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Karyn Mikel,  
MA, RHIA

## The MHIMA Member in the Spotlight for October is Karyn Mikel, MA, RHIA

**Title: Information Services Team Lead – Health Information Applications.**

I'm a team lead (supervisor) on the IS-Health Information Applications team, which consists of 23 business and system analysts that provide implementation and application support services for 140+ different software applications and their interfaces for Allina Health. This includes traditional HIM applications of dictation, transcription, and coding, as well as unique applications for functions such as monitoring the temperature of refrigerators where drugs are stored, ordering narcotics, parking ramp software, processing facilities

programs and examples of possible sites and project work in non-traditional HIM settings. In addition, the guide contains information on PPE content and length, the importance of work behaviors, and student feedback and advocacy projects.

If you are interested in hosting a student in a professional practice experience, or want to learn more about the HIM education process or access the PPE guide on our MHIMA website, click [here](#).

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### **Staying Connected with MHIMA**

Want to stay connected with MHIMA? Be sure your AHIMA profile information is up-to-date.

When is the last time you reviewed the information in your AHIMA profile? Have you changed positions? Do you have a new email address? Have you recently moved? MHIMA depends on the member information in your AHIMA profile on a regular basis, including how we communicate with you.

Take a couple of minutes today and visit the [AHIMA website](#), log in with your seven-digit AHIMA member number and your last name, and click on "My Profile/Dues Renewal." Review all of the sections and update any old information.

work requests and preventive maintenance tasks, calibrating hearing aids, obtaining and recording data about surface cleanliness, as well as various legacy applications for clinic practice management. We work with almost every business unit within Allina, assisting staff who use technology to care for patients from birth to death.

I graduated from the College of St. Scholastica with Bachelor's and Master's degrees in Health Information Management. My work experiences include: Supervisor of HIM Operations at Children's Health-Minneapolis, HIM Manager at Shriners Hospitals for Children, Senior Business Analyst and Team Lead for Allina Health-Information Services.

I enjoy the variety of responsibilities, including project management for small – large projects, staff management, teaching others about small project management, bringing on new applications and retiring applications that are no longer used. I also very much enjoy helping HIM students learn more about career opportunities within the non-traditional setting of IS, and coordinating an Allina HIM Networking group that meets over lunch to raise awareness of our diverse corporate roles within Allina and discuss how we could be of value/support to each other.

I've had the pleasure of serving as Delegate, President-elect, President and Past-President as well as a member of various committees and task forces, including Professional Development, Scholarships, Technology, and Website development. Whatever my role has been, being involved with MHIMA has been very rewarding in many ways. It has been a way to give back to the profession, develop and utilize my talents, but most of all it's great to meet people and network. I've met so many people over the years that I've worked with, learned from, and had fun doing it. It's great to see them at annual meetings and other events! Besides being professional colleagues, I have made life lifelong friends.

I enjoy scrapbooking, reading, volunteering, spending time with friends and family, Cubs baseball, and traveling in my free time.

In the section for **Component State Association (CSA) Selections**, may we ask that you check "YES" to select e-mails about products and services and "yes" to Postal Mailings. "CSA" stands for the state that you want to be associated with as an AHIMA member. MHIMA uses email as our primary method of communication, and occasionally land mail. If you check "no" in either of these options, you don't receive either type of communication from MHIMA.

Remind your colleagues to update their profile as well.

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## MHIMA Job Bank

Are you seeking a job? Are you an employer looking for a potential employee? Is your facility looking for someone with a skill set of MHIMA members?

Be sure to check out the MHIMA Job Bank Network on our website, which continues to be very popular. New positions are posted on a regular basis. On the Job Bank page, you'll find information about registering as a "job seeker" or as an "employer." Check us out often!

**Job Seekers:** There is no fee to register.

**Employers:** Job posting fees

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## Privacy and Security Bootcamps: HITECH, Meaningful Use, and Beyond

REACH (Regional Extension Assistance Center for HIT for Minnesota and North Dakota) and the Center for Healthcare Innovation at the College of St. Scholastica are hosting a Privacy and Security Bootcamp. Learn from experts the most important steps in assuring a safe and secure electronic environment for maintaining patient information. Gain access to valuable privacy and security tools and resources for conducting risk assessments and handling breach investigations and notifications available through the HealthSmart e-Box, a resource developed by the Center for Healthcare Innovation.

Presenters will include: Danika Brinda, MA, RHIA, CHPS; Janelle Wapola, MA, RHIA; and Ryan Sandefer, MA, CPHIT. Speakers subject to changes or additions.

**Who should attend:** Hospital and clinic EHR/meaningful use teams, CFOs, CIOs, IT/IS directors, administrators and managers. Boot camps are intended for providers, clinics and hospitals only.

**Where:** College of St. Scholastica, Duluth Campus, Duluth, MN

**When:** November 30, 2012, 9:00 a.m. - 4:00 p.m.

**Cost:** REACH participants: \$25; non-REACH participants: \$199

**Register:** [Online registration](#) or call Joseph Janchar at 218-625-4974

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## Save the Date for 2013 Annual Meeting at Grand

are very reasonable and position postings are open to everyone visiting our Job Bank as a job seeker. E-blasts of job announcements are available for purchase and reach a targeted audience of MHIMA members who receive emails.

Click [here](#) to visit the MHIMA Job Bank.

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### **Stay Up-to-Date with MN e-Health**

If you aren't receiving the weekly electronic MN e-Health Update newsletter, consider signing up for it. This publication, from the MN Department of Health, keeps you current with issues related to e-health, including HITECH, Meaningful Use, Privacy & Security and others. You'll also find links to e-Health resources available for your use. To subscribe, click [here](#).

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### **MHIMA Promotional Items**

We have discounted the prices on our MHIMA logo navy crewneck sweatshirt and our navy button down shirt. A limited quantity of these items are available to purchase by visiting our [MHIMA Store](#) on our website to order. We also have a limited quantity of our

## **Casino Hotel in Hinckley, Minnesota!**

MHIMA's 2013 Annual Meeting is scheduled for April 24 -26, 2013 at the Grand Casino Hotel in Hinckley, Minnesota. The Annual Meeting Committee is already working hard on the plans for the meeting. Heather Hodgson, RHIA and Katie O'Hearn, RHIA, CCS-P are heading up the committee this year as Co-Chairs, with assistance by Past Co-Chairs, Jen Callendar, RHIA and Brielle Wolf, RHIA.

The theme for next year's annual meeting is "HIM:Champions of Change."

The Call for Speakers is posted on the MHIMA Website. If you know of any individuals who can present on a recent project or current topic pertinent to HIM members, please contact [Katie O'Hearn](#) or [Heather Hodgson](#).

Mark your calendars now!

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## **Congratulations, new AHIMA Fellows**

The Fellowship Review Committee has recently reviewed the applications and found the professional experience and background of the following professionals clearly demonstrating sustained and significant contributions to the HIM profession. Congratulations to AHIMA's new Fellows:

- Cassi L. Birnbaum, MS, RHIA, CPHQ, FAHIMA
- Diane M. Larson, MA, RHIA, CHPS, FAHIMA
- Stephanie J. Luthi-Terry, MA, RHIA, FAHIMA
- Jacqueline A. Moczygamba, MA, RHIA, CCS, FAHIMA

MHIMA Coffee Mugs with Spoon which could be great collector's items some day! Our MHIMA logo items make a great gift for yourself or a colleague, or to honor someone's achievement. Hurry while quantities are still available!

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- Rebecca B. Reynolds, EdD, RHIA, FAHIMA
- C. Jeanne Solberg, MA, RHIA, FAHIMA
- Lynne Thomas Gordon, MBA, RHIA, FACHE, FAHIMA

The next deadline for Fellowship **applications** is November 30.

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## Legal Manual Volunteers Needed!

The MHIMA Legal Reference Manual Review Committee is hard at work getting the manual ready for the 2013 revision. The committee is calling for more volunteers to help with any of the following:

- Formatting the manual
- Editing—Being a second or third set of eyes reading through chapters that have already been revised
- Research and revising—Going through a chapter and check for updates either individually or with another committee member

We would love to work with you! If you are interested in volunteering with this important project, email committee Co-chairs Andrea Heikkinen at [andrea.heikkinen@yahoo.com](mailto:andrea.heikkinen@yahoo.com) and/or Susan Schanno-Foss at [saschanno@healtheast.org](mailto:saschanno@healtheast.org)

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## Updated Maximum Charges for Patient Records

The Minnesota Department of Health has published the **Maximum Charges for Patient Records** February 2012, confirming the annual determination of maximum charges for patient records. When section 144.292 of the Minnesota Statutes applies, the maximum

charges for 2012 are \$1.27 per page for copy charges and \$16.82 for retrieval fees.

You can obtain a copy of the February 2012 document by clicking [here](#).

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## MHIMA 2011 Legal Reference Manual

Do you have legal HIM questions? Do you wish there was a convenient reference you could have on your desk to answer many of them? The 2011 MN Legal Reference Manual on CD is ready to help you and is available for purchase!

The manual is a great resource for everyone in the field of HIM, regardless of your work setting. It pertains to all areas of HIM. Various chapters include topics such as health care records, record retention and storage, reporting requirements, legal proceedings and requests, disclosure of health information and patient access, consents, behavioral health records, long term care records, home care and hospice records, ambulatory care records, risk management, HIPAA, research, and medical identity theft. Feel confident in your research and decision making using MHIMA's MN Legal Reference Manual.

The co-chairs of our MN Legal Reference Manual committee are Andrea Heikkinen, RHIA, and Susan Schanno-Foss, RHIT. Email questions pertaining to the Manual or suggestions for improvements in the next edition (coming in 2013) to both [Andrea](#) and [Susan](#).

Attention Students: MHIMA supports students of HIM and offers a special discounted rate for AHIMA students who want to purchase the legal reference manual.

MN Legal Reference Manual pricing:

\$150 MHIMA/AHIMA members (from sales tax-exempt organizations)

\$200 non-members (from sales tax-exempt organizations)

\$90 student members of AHIMA with MN as their designated state and enrolled in a tax-exempt educational program

Individuals ordering from organizations who are not MN sales tax-exempt will be charged MN sales tax in addition to the prices listed above. Tax-exempt organizations must have a copy of their MN sales tax exemption form on file in the MHIMA Executive Director office.

For more information and to order, click [here](#).

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