



MHIMA Uplink

March 2012

Welcome!



Welcome to the **March 2012** issue of our MHIMA member and corporate partner e-newsletter, *Uplink*. We hope you enjoy our new "look."

Feeling creative? Looking for some CEUs? We are always looking for authors of articles of broad interest to our MHIMA membership: about 500 words, worth **two (2)** CE credits for your original work. There are lots of "hot topics" in today's world of healthcare, Privacy & Security, e-HIM, ICD-10, etc. If you're interested in authoring an article, please contact MHIMA's [Executive Director](#).

Current and past issues of our e-newsletter are available under the [UPLINK E-NEWSLETTERS button](#) on our MHIMA website.

President's Message



Gina Sanvik, RHIA,
MHIMA President
AHIMA Certified
ICD-10 Trainer

Welcome to Spring Everyone!! We finally had some measurable snow last week and now this week we may get up to 60 degrees. What a difference one week can make!!

Just like the Minnesota weather, in healthcare, you get some surprising turn of events. We have all been planning and preparing for the monumental change to ICD-10. Much to our surprise, on February 16, 2012 the Health and Human Services Secretary, Kathleen Sebelius, announced that HHS will initiate a process to postpone the date by which certain healthcare entities have to comply with International Classification of Diseases, 10th Edition diagnosis and procedure codes (ICD-10). AHIMA is calling for continued progress on ICD-10. CMS has not stated definitively that the implementation date will change. MHIMA supports AHIMA's stance on not delaying the transition, and strongly encourages you and your organization to continue to move forward with your ICD-10 implementation strategy. An announcement from AHIMA's leadership was just released. Please [click here](#) to read it.

With this enjoyable springtime weather comes some wonderful March MHIMA activities. In

MHIMA Vision & Mission



Vision: The Minnesota Health Information Management Association, together with AHIMA, will set the standard and be the recognized leader in health information management practices, technology, education, research, and advocacy.

Mission: MHIMA is committed to the professional development of its members through education, networking, and life-long learning. These commitments promote high quality health information and benefit the public, health care providers, and other clinical data users.

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2012 MHIMA Silent Auction



It's that time of year! MHIMA's annual meeting committee is seeking your support once again for

continuing to prepare for ICD-10, there are two MHIMA ICD-10 webinars coming up in March. The first one is being held on Thursday, March 15, 2012. It will be an in-depth look at ICD-10-CM Chapter 11: Diseases of the Digestive System. Our final monthly ICD-10-CM webinar for this spring will be on Wednesday, March 28, 2012 and will cover an in-depth look at ICD-10-CM Chapter 9: Diseases of the Circulatory System. The presenter for both webinars is Katrina Marthaler, RHIA, AHIMA Approved ICD-10 CM/PCS Trainer.

On March 16th, there will be a MHIMA Board of Directors meeting at the Allina Commons. Also, in March, MHIMA's Region F (Rochester/Southeast) will hold its Spring Conference on Saturday, March 24, 2012, at Rochester Community and Technical College.

To end this busy month, on March 26 and 27, MHIMA will be attending Winter Team Talks and AHIMA's Capitol Hill Day in Washington, DC. We have been preparing for this event with the help of Dan Rode, Vice President of Policy and Government Relations for AHIMA and Margarita L. Valdez, Congressional Relations Manager, for AHIMA. They have been and continue to prepare us by hosting informative webinars to cover the sets of issues to be discussed in the Capitol Hill visits with our legislators and their staff, as well as providing us useful tips and guidance for using social media to advocate.

This time of year not only represents change in our Minnesota weather, but also our annual changes that occur within MHIMA. The MHIMA Nominating Committee is pleased to announce that our 2012 MHIMA Electronic Ballot is now open for voting for President-Elect, Secretary, two Delegate Directors and two members of the Audit Committee. You can vote from the link on our [Members Only](#) page on our web site. Voting is open to active members of MHIMA (excluding students) and you can only vote once.

I'd like to thank all candidates who have stepped forward and agreed to have their name placed on the ballot. Good luck to everyone! I encourage all MHIMA active members to vote. Let's surpass last year's voting participation so please don't forget to vote. Every **VOTE** counts!!!!

On March 1, Deb Switzer, our incoming Executive Director, began transitioning to her new role with MHIMA. She will continue to work with Myrna through the end of the annual meeting. Welcome, Deb!

Happy Spring Everyone!!
Gina

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Deb Switzer,
RHIA, Executive
Director

our MHIMA Student Merit Scholarship Program through your gifts to our "not-so-Silent-Auction." Auction items can include anything you feel our meeting attendees would be interested in bidding on and taking home to the highest bidder. Artwork, jewelry, gift baskets, electronics, gift certificates, craft items, and much more! Gifts can be contributed from individuals, from a group of colleagues, and from our vendor exhibitors.

All proceeds benefit our MHIMA Student Merit Scholarship Fund at the AHIMA Foundation and all gift donations can be considered charitable contributions to the AHIMA Foundation for the estimated fair market value of the donation.

Again this year, the Silent Auction will be open right after lunch on Wednesday through 6 pm on Thursday. More time to browse, more time to bid! Quoting a past MHIMA President, "Remember, this is a fundraiser, so bid with enthusiasm!"

Now is a great time to begin thinking about what you'd like to gift to our Silent Auction. Let us know about your gift by contacting MHIMA's [Executive Director](#). Bring your gift to

2012 MHIMA Annual Meeting "Mapping the Future of HIM"

April 25-27, 2012
Bloomington, MN

The 2012 Minnesota Health Information Management Association Meeting will be only 7 weeks away! HAVE YOU REGISTERED YET? The schedule is filled with excellent educational presentations. Dr. Kennedy will be joining us again on Friday to discuss CDI and Physician Query in an ICD-10 Environment. We also have a lot of other great speakers lined up to motivate, educate, and help us "Map the Future of HIM!" We also have some great vendors and activities going on for your participation.



We are pleased to have Lynne Thomas-Gordon from AHIMA joining us on Wednesday, April 25 to discuss "How to Achieve Success in HIM." She will also be staying around for a while to do a "meet and greet" at the AHIMA Booth from 12:30 pm – 1:30 pm and 3:30 – 4:00 pm, and during the Wednesday evening vendor reception. Please take the opportunity to stop by the AHIMA booth and say "Hi" to our new CEO of AHIMA!!!

Make sure to register early as the meeting will fill up fast! Take advantage of the early bird rates for the meeting as prices will change after April 7, 2012!

Your MHIMA Annual Meeting Co-Chairs
Jen, Brielle, Christina and Danika

Click [here](#) to view the current Program Agenda.

You can book your room online now through April 7, 2012 with MHIMA's [room reservation](#) block.

Online attendee registration is open. Click [here](#) to register securely online. Early registration closes on 4/7/12.

Visit our 2012 Annual Meeting [web page](#) for more details.

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the Annual Meeting
Registration Desk no later
than Thursday morning, April
26th.

Let's make this year's auction
proceeds the largest ever!

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ICD-10

**Coding Tip of
the Month:** 7
digits are
needed when
using ICD-10-
CM OB, injuries, and external
injury codes.



Planning Tip of the Month:
Training needs for ICD-10 will
be extensive. Consider your
training budget (capital and
operational) to prepare for the
ICD-10 conversion as well as
the training and support that
will be required post-
conversion, and ensure your
training department or team
is involved from the
beginning.

**AHIMA ICD-10 Academy is
Coming to MN!**

MHIMA is pleased to announce
that Minnesota has been
chosen as a site for a 2012
AHIMA Academy for ICD-10
CM/PCS. The date has been
set for August 8-10, 2012.

MHIMA Legal Reference Manual Update: An attorney may sign a subpoena for criminal proceedings

Please take note of the following amendment to Minnesota Rules 22.02 regarding Criminal Proceedings affecting Chapter 4: 4.1.3 of MHIMA's Legal Reference Manual.

Currently MHIMA's 2011 Legal Manual states under Criminal Proceedings "For Minnesota ... subpoenas are to be issued and signed by the clerk under the seal of the court."

Effective September 1, 2011, Minnesota Rules 22.02 regarding Criminal Procedure states a subpoena can be issued under the seal of the court **or by an attorney**. Further regarding subpoenas issued by attorneys the rule states:

The attorney must personally sign the completed subpoena on behalf of the court, using the attorney's name. A subpoena issued by an attorney need not bear a seal, but must otherwise comply with the format requirements in subdivision 1. The completed subpoena must include: (a) the attorney's printed name; (b) attorney-registration number; (c) office address and phone number; and (d) the party the attorney represents."

This amendment only applies to Minnesota Criminal Proceedings. The Legal Reference Manual's subpoena instructions still apply regarding Civil Proceeding and Juvenile Protection Matters. Keep in mind the following regarding subpoenas:

If a health care provider receives a subpoena or court order from another state for medical records, the provider should contact the attorney issuing the subpoena and inform them that Minnesota does not recognize out of state legal requests. However, a properly executed authorization to release information would be honored. If the out-of-state attorney cannot obtain patient authorization, they will need to work through a local attorney or court for a subpoena duces tecum or court order.

Subpoenas to appear before a federal court must be served in the district of the court or within a 100 mile radius of the location where the witness lives and

The hotel location is the Crowne Plaza Minneapolis Northstar.

The AHIMA ICD-10 Academies are very popular events for training in ICD-10 CM/PCS and tend to fill up fast. Registration is now open. Click [here](#) for more information.

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MHIMA Member Spotlight

Greetings from the Marketing and Communications Committee!

We continue this month highlighting another of our MHIMA members as a fun and interesting way to get to know our diverse and multi-talented group. Want to be in the spotlight? Know someone who should be? Please send names of individuals you would like to know more about, or volunteer yourself to "be in the spotlight" in our monthly e-newsletter.

Criteria for suggested individuals might be, but is certainly not limited to:

- New MHIMA member
- New to active involvement with MHIMA
- MHIMA member with an interesting or unique job

works to be applicable; beyond this scope an objection to the appearance can be made unless reasonable compensation has been assured to the witness appearing [[FRCP 45 \(b\)\(2\) / FRCP 45 \(c\)\(3\)\(B\)\(iii\)](#)] (MHIMA 2011 Legal Reference Manual p. 4-2)

For more information refer to Minnesota Rule 22 for Criminal Procedure and Minnesota Administrative Rules 1400.7000 on Subpoenas.

Andrea Heikkinen, RHIA
Co-Chair, MHIMA Legal Reference Manual Committee

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MHIMA's Lunch & Learn Webinars



MHIMA's Lunch & Learn Webinars continue. You can find the complete schedule of events and registration information by clicking [here](#).

Our ICD-10 Trainer, Katrina Marthaler, has two more ICD-10 CM webinars scheduled in March. The next webcast will be on March 15th: **An In-Depth Look at Diseases of the Digestive System**. Registration for that webinar closes on March 12.

The final ICD-10 CM webinar will be on March 28: **An In-Depth Look at Diseases of the Circulatory System**. Registration for that webinar closes on March 26.

Remember, it is anticipated that all health care facilities will use ICD-10 CM for diagnostic coding, as of October 1, 2013.

Our webinars presented this year, and those from the past year, have been recorded and a DVD is available for purchase if you could not attend the live event. Visit the MHIMA website and click on the [Education button/Online Learning](#) for complete details on signing up for live webcasts or ordering recorded webinars.

Archived versions are available for \$49 for members, or a package of three for \$129. If you're looking for basic information to acquaint you with ICD-10 and its impact on our coding environment, consider our archived webcasts. All of the ICD-10 webinars qualify for the required ICD-10 CEUs for AHIMA credential holders.

The MHIMA webinar series is an opportunity to pick up needed information as well as earn

Forward your suggested name(s) to [Jon Cloutier](#) or [Amanda Maas](#).

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Staying Connected with MHIMA

Want to stay connected with MHIMA? Be sure your AHIMA profile information is up-to-date.

When is the last time you reviewed the information in your AHIMA profile? Have you changed positions? Do you have a new email address? Have you recently moved? MHIMA depends on the member information in your AHIMA profile on a regular basis, including how we communicate with you.

Take a couple of minutes today and visit the [AHIMA website](#), log in with your seven-digit AHIMA member number and your last name, and click on "My Profile/Dues Renewal." Review all of the sections and update any old information.

In the section for **Component State Association (CSA) Selections**, may we ask that you check "YES" to select e-mails about products and services and "yes" to Postal Mailings. "CSA" stands for the state that you want to be associated with as an AHIMA member. MHIMA uses email as our primary method of communication, and occasionally land mail. If you

CEUs at a very reasonable rate, and our presentations reach our members all across the state. We hope you take advantage of our webcasts!

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Updated Maximum Charges for Patient Records

The Minnesota Department of Health has published the **Maximum Charges for Patient Records** February 2012, confirming the annual determination of maximum charges for patient records. When section 144.292 of the Minnesota Statutes applies, the maximum charges for 2012 are \$1.27 per page for copy charges and \$16.82 for retrieval fees.

You can obtain a copy of the February 2012 document by clicking [here](#).

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March MHIMA Member "Spotlight"



Our MHIMA member "in the spotlight" this month is Wendy Larson, RHIA, from Coon Rapids. There, she is a Quality Case Consultant at Mercy Hospital. When we asked what her job entails, she explained her current role encompasses all of the Quality Improvement work to support Medical Staff departments including Emergency Medicine, Radiology, Surgical Services and Ortho/Neuro/Spine/Hand. In addition to Quality Improvement within the departments, she supports the Peer Review Process, Focused and Ongoing Professional Practice Evaluations and supports their data needs, including validation of the publicly reported data. Wendy is also involved with Mercy's Core Measure work, supporting Meaningful Use implementation at the hospital, the provider peer reporting initiatives and preparing for Value Base Purchasing.

Wendy graduated with a BA in HIM from The College of St. Scholastica in 1998 and obtained her RHIA. She started her career as a Clinical Business Analyst for both a hospital and an EMR vendor in Nashville, Tennessee providing solutions to Allergy, Asthma and OB-GYN clinics. After two years of "missing Minnesota," she made a move back to the Twin

check "no" in either of these options, you don't receive either type of communication from MHIMA.

Remind your colleagues to update their profile as well. It's the new year! A great time to review your information and stay connected with MHIMA. Thank you!

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MHIMA Job Bank

Are you seeking a job? Are you an employer looking for a potential employee? Is your facility looking for someone with a skill set of MHIMA members?

Be sure to check out the MHIMA Job Bank Network on our website, which continues to be very popular. New positions are posted on a regular basis. On the Job Bank page, you'll find information about registering as a "job seeker" or as an "employer." Check us out often!

Job Seekers: There is no fee to register.

Employers: Job posting fees are very reasonable and position postings are open to everyone visiting our Job Bank as a job seeker. E-blasts of job announcements are available for purchase and reach a targeted audience of MHIMA members who receive emails.

Click [here](#) to visit the MHIMA

Cities and began working for a small software vendor called NaviCare, providing Patient Flow Solutions to hospitals and clinics. Her work at NaviCare ended up being a fantastic 10 year journey on the vendor side. She had various roles within NaviCare; the key highlights including Implementation Specialist, Project Management, Business Analyst, Implementation Manager and Program Manager. Through this work, Wendy gained broad knowledge with databases, software design, system usability, implementation and project management. She says she absolutely loved working for a vendor but decided to return to the acute care setting as a Performance Improvement Analyst so that she could gain valuable experience "in the field" and not travel so much, to allow her to complete her Masters in Health Informatics and Information Management. In addition to working on her Masters, she's also preparing to obtain a CHDA (Certified Health Data Analyst) and CPHQ (Certified Professional in Healthcare Quality).



Wendy Larson, RHIA

She really enjoys data and providing solutions with data. If data is incorrect, Wendy says "I work very hard to get to the answers and resolve the issue." She tends to approach issues with an eye for "What problem are we trying to solve..." and then digging into the issue. In her current role, Wendy really enjoys working with Mercy's physicians and being a part of the system that helps provide quality care. Overall, she enjoys providing solutions to the people that she works with, whether it is process change, digging into data integrity issues or helping with design so Mercy can meet their objectives as an organization. In the future, she sees herself returning to software and working with EHR's, whether internal to an acute care system or external with a vendor to help progress work in high quality healthcare.

When asked why she is interested in MHIMA, Wendy responded: "Having traveled for 12+ years, I was not able to be an active participant with the association or even make it to meetings for that matter. Now that I have "settled down" and am not traveling across the United States, I can be more involved. I'm currently serving on the MHIMA Legal Reference Manual Committee and have enjoyed my time with the team! I look forward to being more involved and connecting with colleagues in the profession that I have not met yet."

In the summer months, she enjoys all things "outdoors" including gardening, camping, hiking and an annual trip to the BWCA for a week of simplicity and solitude. In the winter, when she has more time, she knits and loves to cross-country ski. The way she likes to "de-stress" from hectic work days is to participate in Hot Yoga classes.

MHIMA is proud to have you as one of us, Wendy. Welcome back to Minnesota!

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Job Bank.

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Stay Up-to-Date with MN e-Health

If you aren't receiving the weekly electronic MN e-Health Update newsletter, consider signing up for it. This publication, from the MN Department of Health, keeps you current with issues related to e-health, including HITECH, Meaningful Use, Privacy & Security and others. You'll also find links to e-Health resources available for your use. To subscribe, click [here](#).

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MHIMA Promotional Items

We have discounted the prices on our MHIMA logo navy crewneck sweatshirt and our navy button down shirt. Visit our [MHIMA Store](#) on our website to order. Our MHIMA logo items make a great gift for yourself or a colleague, or to honor someone's achievement.

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AHIMA CORE VALUES

The AHIMA Board of Directors has approved a new set of core values for the association. They are:

- **Quality:** Demonstrated by an abiding commitment to innovation, relevance and value in programs, products, and services.
- **Integrity:** Demonstrated by openness in decision-making, honesty in communication and activity, and ethical practices that earn trust and support collaboration.
- **Respect:** Demonstrated by appreciation of the value of differing perspectives; enjoyable experiences; courteous interaction; and celebration of achievements that advance our common cause.
- **Leadership:** Demonstrated by visionary thinking; decisions responsive to membership and mission; and accountability for actions and outcomes.

The new values are posted in the "About" section of [AHIMA's website](#), where you can also read AHIMA's mission and vision statements.

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MHIMA 2011 Legal Reference Manual

Do you have legal HIM questions? Do you wish there was a convenient reference you could have on your desk to answer many of them? The 2011 MN Legal Reference Manual on CD is ready to help you and is available for purchase!

The manual is a great resource for everyone in the field of HIM, regardless of your work setting. It pertains to all areas of HIM. Various chapters include topics such as health care records, record retention and storage, reporting requirements, legal proceedings and requests, disclosure of health information and patient access, consents, behavioral health records, long term care records, home care and hospice records, ambulatory care records, risk management, HIPAA, research, and medical identity theft. Feel confident in your research and decision making using MHIMA's MN Legal Reference Manual.

The co-chairs of our MN Legal Reference Manual committee are Andrea Heikkinen, RHIA, and Susan Schanno-Foss, RHIT. Email questions pertaining to the Manual or suggestions for improvements in the next edition (coming in 2013) to both [Andrea](#) and [Susan](#).

Attention Students: MHIMA supports students of HIM and offers a special discounted rate for AHIMA students who want to purchase the legal reference manual.

MN Legal Reference Manual pricing:

\$150 MHIMA/AHIMA members (from sales tax-exempt organizations)

\$200 non-members (from sales tax-exempt organizations)

\$90 student members of AHIMA with MN as their designated state and enrolled in a tax-exempt educational program

Individuals ordering from organizations who are not MN sales tax-exempt will be charged MN sales tax in addition to the prices listed above. Tax-exempt organizations must have a copy of their MN sales tax exemption form on file in the MHIMA Executive Director office.

For more information and to order, click [here](#).

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MHIMA Coding Roundtable Tool Kits

The MHIMA Coding Roundtable Committee has developed a number of "tool kits" for use by MHIMA members to support coding education and discussion in your facilities and at your regional meetings. All are available on the [Coding & Data Quality](#) button on our website.

If there is a tool kit topic that you'd like to see developed, please let [Vicki Chelf](#) or [Patti Collins Smith](#) know. They are the 2011-2012 Coding Roundtable Chairs for MHIMA.

If you have general coding questions, you are encouraged to use AHIMA's Coding CoPs to post those questions. There's a general coding CoP community for coders as well as several for specific coding areas. These CoPs are a great resource for submitting coding questions and participating in the discussion threads surrounding the questions of others. To participate in these CoPs, click [here](#).

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