



MHIMA Uplink

January 2012

Welcome!



Welcome to the **January 2012** issue of our

MHIMA member and corporate partner e-newsletter, *Uplink*. We hope you enjoy our new "look."

Feeling creative? Looking for some CEUs? We are always looking for authors of articles of broad interest to our MHIMA membership: about 500 words, worth **two (2)** CE credits for your original work. There are lots of "hot topics" in today's world of healthcare, Privacy & Security, e-HIM, ICD-10, etc. If you're interested in authoring an article, please contact MHIMA's [Executive Director](#).

Current and past issues of our e-newsletter are available under the [UPLINK E-NEWSLETTERS button](#) on our MHIMA website.

President's Message



Gina Sanvik, RHIA,
MHIMA President
AHIMA Certified
ICD-10 Trainer

Welcome to 2012 and an awesome New Year!! The year is starting with a bang – January continues the 2011-12 MHIMA webinar series. Join us on Wednesday, January 11, 2012, at 12 noon for "Achieving Stage 1 Meaningful Use: HCMC's Story" presented by Katie Miller and Meghan Judd from Hennepin County Medical Center and also mark your calendars to join us on Wednesday, January 18, 2012 for an in-depth look at ICD-10-CM Chapter 4: Endocrine, Nutritional and Metabolic Disorders, presented by Katrina Marthaler, RHIA, Certified ICD-10 Trainer. Information on registering is located on the [MHIMA website](#).

Since January is usually a snowy, cold month, the MHIMA Board and Key Volunteers will meet by teleconference on Friday, January 20, 2012, 10 am to 12 noon for the bi-monthly MHIMA BOD meeting. Who would have imagined no snow and temps in the 40's for a Minnesota January!!

With starting a new year, it's also a time to reflect and reminisce on the accomplishments of the past year. Reflecting allows us to set new goals and, like most Americans, make resolutions for the new year ahead. Although New Year's resolutions are traditions made by most every year, sometimes those resolutions are doomed from the get-go. The same goes in setting personal or professional goals. Like any goal or successful New Year's Resolution, they must have certain characteristics. A successful goal needs to be OBTAINABLE (set realistic goals), SPECIFIC (do not generalize), TIME ORIENTED (set a time table to achieve your goal), MEASURABLE (the goal can be monitored throughout), and perhaps one of the most commonly overlooked, is a successful goal should always be WRITTEN. Studies have shown that in making resolutions, writing it down increases the likelihood

of us making a change. It's a powerful notion - thinking the new year provides us the clean slate to set our achievable (written) goals.

What would you personally like to accomplish in 2012? Whether your goal is to lose weight, exercise regularly or stop smoking, it's nice to plan and set goals for the year ahead, both personally and professionally. I challenge you to set a MHIMA resolution for 2012. It could be as simple as telling someone about the Health Information profession, authoring an article in MHIMA Uplink, nominating or running for a MHIMA position. There are many committees working hard on a variety of projects and activities which would love more members. If you are interested in volunteering on a committee, please send a note to [Myrna Wells-Ulland](#), and she will forward that information to the Committee or Project Chair(s). Or if you, or someone you know, is interested in running for an office, please contact our chair of the MHIMA Nominating Committee, [Sue Jensen](#), before January 27th. And of course, all of our resolutions should include the opportunity to attend the MHIMA annual meeting "Mapping the Future of HIM" in April 25-27th at the DoubleTree by Hilton Hotel Bloomington.

Let's make this year the year we all make good on our New Year's resolutions. What are you going to do to make this year your best yet? Make it count!!

Gina

[Back to Top](#)

MHIMA Vision & Mission



Vision: The Minnesota Health Information Management Association, together with AHIMA, will set the standard and be the recognized leader in health information management practices, technology, education, research, and advocacy.

Mission: MHIMA is committed to the professional development of its members through education, networking, and life-long learning. These commitments promote high quality health information and benefit the public, health care providers, and other clinical data users.

[Back to Top](#)

2012 MHIMA Annual Meeting



A Message from Gina Sanvik and Sue Jensen MHIMA Executive Director Transition

The MHIMA Board would like to thank Myrna Wells-Ulland for all of the hard work and extraordinary dedication to our association for the past several years. It's hard to put into words the gratitude for the support Myrna has given MHIMA. Changes are inevitable and it's difficult to accept her resignation as our current Executive Director. However, the MHIMA Board of Directors and the MHIMA Executive Director Search Committee are excited to inform our membership that Deb Switzer from Cromwell, MN has been selected for the position of MHIMA Executive Director. Deb will begin on March 1, 2012. Myrna will continue to work in the Executive Director position until Deb is trained and transitioned. Deb is a Registered Health Information Administrator (RHIA) and has worked in a variety of healthcare settings. Please help us welcome Deb to her new position. Here is a note from Deb to the membership:

Dear MHIMA Membership:

I am very excited and honored to be chosen to serve as the Executive Director for MHIMA. I will do my best to continue MHIMA's strong tradition of service to you, its members. I have served in various management roles throughout the past three plus decades. My experiences include managing

"Mapping the Future of HIM"

April 25-27, 2012
Bloomington, MN

It's not too early to start thinking about the 2012 MHIMA Annual Meeting! The speaker line-up includes many great local and national speakers such as Mary Brainerd from HealthPartners, Jeanne Sexson, Mitch Kusy, Dr. James Kennedy, Michelle Dougherty, AHIMA's new CEO Lynne Thomas Gordon, Anne Tegen and more.

The meeting will be held at the DoubleTree by Hilton Hotel in Bloomington, MN.

Click [here](#) to view the current Program Agenda.

You can book your room online now through April 7, 2012 with MHIMA's [room reservation](#) block.

Online attendee registration has opened. Click [here](#) to register securely online. Early registration closes on 4/7/12.

Visit our 2012 Annual Meeting [web page](#) for more details.

[Back to Top](#)

New Healthcare Administration Concentration from CSS

The College of St. Scholastica announces that in January,

several small rural hospital medical records departments (wearing many hats), managing large skilled nursing facilities, and managing front office and HIM in a community health center. In all of these roles, my HIM background has provided me with excellent understanding and ability to tackle the various challenges and opportunities to move forward in improving health care operations. In addition to management roles, I have served on a variety of professional organizations, the most notable being the Care Providers of Minnesota Board. I was also appointed to the Minnesota E-Health Task Force to represent long term care. I have maintained faithful membership in MHIMA, and have always turned to MHIMA for help and always received support when needed.

This is an exciting time to be a part of the HIM industry. Now that more and more providers are adopting electronic health records, the payers and government are doubling and tripling their demands for information. The specialized knowledge of HIM professionals is needed to help organizations guide their way through the various data quality/integrity and reporting challenges.

Our members are becoming more and more specialized, and the responsibilities for our members are expanding. It is my goal to work with the MHIMA officers, committees, and contributors to continue MHIMA as a thriving association, dedicated to meeting your needs and advocating for you.

On the personal side, I am married to Rob. Between us we have 10 children, and 11 grandchildren. We live on 80 acres in Cromwell, MN where we love to tinker in the shop, raise flowers and vegetables, and work in the woods gathering firewood. We have a Harley, and we especially love singing karaoke. I direct the church choir, and Rob and I coordinate the local Harvest Fest parade in September.

Sincerely,

Deb Switzer, RHIA

Once again, the MHIMA Board and Executive Director Search Committee are thrilled to have Deb join MHIMA in the Executive Director role. We will keep the membership notified regarding changes and if you have any questions during this time of transition, please feel free to contact [Gina Sanvik](#) or [Sue Jensen](#).

THANK YOU, MYRNA, AND A WARM WELCOME TO DEB!

[Back to Top](#)



Deb Switzer,
RHIA

MHIMA's Lunch & Learn Webinars

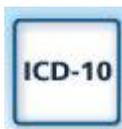
2012, they will offer a new Healthcare Administration Concentration (HCA) that prepares graduates to be the next generation of leaders in a rapidly evolving healthcare industry. This program is 100% online and geared toward non-traditional students who work in healthcare admin but don't have a four-year degree. Click [here](#) for more information from their recent news release.

[Back to Top](#)

ICD-10

Coding Tip of the Month:

In ICD-10 CM, Eyes and Ears have their own chapters; they're not part of the nervous system chapter as in ICD-9 CM.



Planning Tip of the Month:

Research has shown that the combination of intensive computer use and work demands has resulted in an increase in computer related injuries such as neck, back and arm pain, numbness, tingling and exhaustion. As the changes in ICD-10 roll out, consider planning some ergonomics sessions to help reduce the physical stress.

AHIMA ICD-10 Academy is Coming to MN!

MHIMA is pleased to announce that Minnesota has been chosen



MHIMA's Lunch & Learn Webinars continue. You can find the complete schedule of events and registration information by clicking [here](#).

Katie Miller and Meghan Judd from Hennepin County Medical Center will present two webinars in early 2012: **"Achieving Stage 1 Meaningful Use: HCMC's Story"** on January 11th, and **"Stage 2 and 3 Meaningful Use Preparation: HCMC's Story"** on February 22nd. Registration is open for both.

Our ICD-10 Trainer, Katrina Marthaler, has four ICD-10 CM webinars scheduled between January and March. The next webcast will be on January 18th: **An In-Depth Look at Endocrine, Nutritional and Metabolic Disorders**. Registration is open for all remaining ICD-10 CM webinars.

Our webinars presented this year, and those from the past year, have been recorded and a DVD is available for purchase if you could not attend the live event. Visit the MHIMA website and click on the [Education button/Online Learning](#) for complete details on signing up for live webcasts or ordering recorded webinars.

Archived versions are available for \$49 for members, or a package of three for \$129. If you're looking for basic information to acquaint you with ICD-10 and its impact on our coding environment, consider our archived webcasts. All of the ICD-10 webinars qualify for the required ICD-10 CEUs for AHIMA credential holders.

The MHIMA webinar series is an opportunity to pick up needed information as well as earn CEUs at a very reasonable rate, and our presentations reach our members all across the state. We hope you take advantage of our webcasts!

[Back to Top](#)

MHIMA Nominating Committee Seeks Nominations

The MHIMA Nominating Committee, chaired by Sue Jensen, is seeking names of individuals who are interested in having their names placed on the ballot for our MHIMA 2012 election. Positions open are:

President-Elect (a 3-year term)

Secretary (a 1-year term)

Delegate Directors - two positions (a 2-year term)

Audit Committee - two positions (a 2-year term)

as a site for a 2012 AHIMA Academy for ICD-10 CM/PCS. The date has been set for August 8-10, 2012. The hotel location will be in Minneapolis and is still being negotiated by AHIMA.

The ICD-10 Academies are very popular events for training in ICD-10 CM/PCS and tend to fill up fast. Registration is now open. Click [here](#) for more information.

[Back to Top](#)

Staying Connected with MHIMA

Want to stay connected with MHIMA? Be sure your AHIMA profile information is up-to-date.

When is the last time you reviewed the information in your AHIMA profile? Have you changed positions? Do you have a new email address? Have you recently moved? MHIMA depends on the member information in your AHIMA profile on a regular basis, including how we communicate with you.

Take a couple of minutes today and visit the [AHIMA website](#), log in with your seven-digit AHIMA member number and your last name, and click on "My Profile/Dues Renewal." Review all of the sections and update any old information.

In the section for **Component**

Nominees for President-Elect must have been a MHIMA board member within the last five (5) years, a MHIMA committee chair within the last three (3) years, or active in an AHIMA volunteer role within the last three (3) years. Delegate Director nominees must have been a MHIMA committee chair, held another elected office, or have been a regional officer within the last three (3) years.

All nominees must be active MHIMA members with an AHIMA-approved credential. The election occurs in March 2012 and the elected positions take office on July 1, 2012. If you are interested, or if you want to recommend someone for consideration, please contact [Sue Jensen](#) no later than January 27, 2012.

[Back to Top](#)

2012 MHIMA Distinguished Member

The MHIMA Nominating Committee is seeking your recommendation for an individual deserving of being recognized as MHIMA's 2012 Distinguished Member. This is a way to recognize excellence within our professional association. The 2012 Distinguished Member will be celebrated on April 26, 2012 at our Annual Meeting at the DoubleTree by Hilton Hotel Bloomington.

Submit names of nominees by February 17, 2012 to [Sue Jensen](#). To view the distinguished member criteria, including a list of previous MHIMA Distinguished Members, click [here](#).

[Back to Top](#)

MHIMA 2012 Scholarship Program

MHIMA is pleased to announce the opportunity for eligible students to apply for our 2012 MHIMA Scholarship Program. This scholarship is based on merit and not on financial need.

Who is eligible to apply for a scholarship? A MN resident, or an AHIMA member with MN designated as their state,



State Association (CSA) Selections, may we ask that you check "YES" to select e-mails about products and services and "yes" to Postal Mailings. "CSA" stands for the state that you want to be associated with as an AHIMA member. MHIMA uses email as our primary method of communication, and occasionally land mail. If you check "no" in either of these options, you don't receive either type of communication from MHIMA.

Remind your colleagues to update their profile as well. It's the new year! A great time to review your information and stay connected with MHIMA. Thank you!

[Back to Top](#)

2012 MHIMA Silent Auction



It's that time of year! MHIMA's annual

meeting committee is seeking your support once again for our MHIMA Student Merit Scholarship Program through your gifts to our "not-so-Silent-Auction." Auction items can include anything you feel our meeting attendees would be interested in bidding on and taking home to the highest bidder. Artwork,

who is enrolled in either an in-state or out-of-state HIM/HIT program. Applicants must have completed 50% of one of the following programs:

- Accredited HIT or HIM program
- Graduate program related to HIM in a college or university accredited by a nationally recognized accrediting agency
- Coding certificate program
- AHIMA coding basics interactive campus program

In addition, applicants must have a cumulative GPA of 3.0 (out of 4.0) and must be a member of AHIMA. Scholarship applications will be judged on the following:

- Scholastic ability
- Professionalism
- Work experience
- Leadership experience
- Potential contribution to the HIM profession

Eligible students can find links to all of the scholarship information and application documents from our website [2012 Scholarship Application Page](#)

All application materials must be received on or before February 28, 2012. No applications will be considered after this date.

Winners will be announced in April 2012 and the scholarships awardees will be recognized at our MHIMA Annual Meeting on April 26, 2012 at the DoubleTree by Hilton Hotel Bloomington. Winning essays will be published in the June issue of our e-newsletter, *Uplink*.

[Back to Top](#)

AHIMA Volunteer Opportunity

A message from Bonnie Cassidy, AHIMA President and Ginna Evans, 2011 AHIMA Nominating Committee Chair

Looking to learn something new or share your knowledge and skills? Need a challenge to get out of a

jewelry, gift baskets, electronics, gift certificates, craft items, and much more! Gifts can be contributed from individuals, from a group of colleagues, and from our vendor exhibitors. All proceeds benefit our MHIMA Student Merit Scholarship Fund.

Again this year, the Silent Auction will be open right after lunch on Wednesday through 6 pm on Thursday. More time to browse, more time to bid! Quoting a past MHIMA President, "Remember, this is a fundraiser, so bid with enthusiasm!"

Now is a great time to begin thinking about what you'd like to gift to our Silent Auction. Let us know about your gift by contacting MHIMA's Executive Director. Bring your gift to the Annual Meeting Registration Desk no later than Thursday morning, April 26th.

Let's make this year's auction proceeds the largest ever!

[Back to Top](#)

MHIMA Job Bank

Are you seeking a job? Are you an employer looking for a potential employee? Is your

workplace rut? Consider volunteering for AHIMA. This could be a rewarding experience and there are many opportunities available.

AHIMA is seeking qualified active members to fill the roles of AHIMA President-Elect and three Directors for the Board of Directors. Additionally, three Commissioner positions are available for the Commission on Certification for Health Informatics and Information Management (CCHIIM). CCHIIM's open positions for the 2012 election are for a Privacy Professional, HIA Educator, and CCS-P Professional. Nominations for President-Elect, the Board of Directors and CCHIIM are due **January 31, 2012**. All positions have three-year terms beginning January 1, 2013.

Members can volunteer for an AHIMA elected position by submitting your application through the [Application to Serve web page](#) no later than January 31, 2012. Applications must be submitted online to be accepted.

Before you fill out the application, be sure to take the [Volunteer Leadership Core Competencies Self-Assessment](#) which outlines the skills and abilities required for AHIMA volunteer leadership positions. This self-assessment explains the core competencies for all volunteers and specifies additional competencies for director, commissioner, and committee chair roles. Descriptions, duties, and qualifications can be found through the Application to Serve web page. Select "Elected Groups" to submit your application before January 31, 2012.

You are encouraged to join the many AHIMA volunteers who invest their time and reap the rewards. Gain recognition as a national association leader, help recruit new professionals, and show your commitment to our HIM profession.

[Back to Top](#)

CCS and CCS-P Earn NCCA Accreditation

AHIMA reports that our Certified Coding Specialist (CCS) and Certified Coding Specialist - Physician Based (CCS-P) certification programs have recently earned accreditation from the National Commission for Certifying Agencies (NCCA). According to AHIMA, this formal recognition of the quality of AHIMA's certification programs establishes AHIMA as the HIM organization setting the bar for the profession through accreditation, and further validates the high value of AHIMA credentials to both employers and individuals.

AHIMA is part of an elite group of only 100 organizations that have received and maintained NCCA accreditation. The process involves a comprehensive evaluation of the certifying agency; characteristics of the certification program; information required to be available to applicants, certificants and the public; and recertification initiatives of the certifying agency. To maintain NCCA accreditation, certification bodies like AHIMA must consistently adhere to a set of requirements and procedures that ensure quality, openness and due process.

facility looking for someone with a skill set of MHIMA members?

Be sure to check out the MHIMA Job Bank Network on our website, which continues to be very popular. New positions are posted on a regular basis. On the Job Bank page, you'll find information about registering as a "job seeker" or as an "employer." Check us out often!

Job Seekers: There is no fee to register.

Employers: Job posting fees are very reasonable and position postings are open to everyone visiting our Job Bank as a job seeker. E-blasts of job announcements are available for purchase and reach a targeted audience of MHIMA members who receive emails.

Click [here](#) to visit the MHIMA Job Bank.

[Back to Top](#)

MHIMA Member Spotlight

Greetings from the Marketing and Communications Committee!

Starting in February, we want to begin highlighting some of our MHIMA members as a fun and interesting way to get to know our diverse and multi-talented group. Please send names of individuals you



AHIMA now offers a total of five (5) NCCA-accredited certification programs, with the CCS and CCS-P joining the Certified Coding Associate (CCA), Registered Health Information Technician (RHIT) and Registered Health Information Administrator (RHIA).

Do you hold these credentials? MHIMA encourages you to wear them proudly!

[Back to Top](#)

Update on CDIP, CHDA and CHPS Credentialing from AHIMA

According to AHIMA, more than 250 individuals have already registered for the new **Certified Documentation Improvement Practitioner (CDIP)** credential. If you are in this group and successfully pass this credentialing exam, you can join more than 250 of your peers who will be the first to earn AHIMA's new CDIP credential. This certification distinguishes clinical documentation practitioners as knowledgeable, and competent to provide guidance relative to clinical documentation in the patient's health record, thus promoting the HIM professional overall. For details, visit the [CDIP certification web page](#).

AHIMA has also announced revised eligibility criteria for both the [Certified Health Data Analyst \(CHDA\)](#) and [Certified in Healthcare Privacy and Security \(CHPS\)](#) exams.

If you have looked into taking either the CHDA or CHPS exams, and were disappointed to find that you didn't meet the eligibility requirements, it's time to look again. AHIMA's Commission on Certification has recently revised the eligibility criteria for both exams. As of January, 2012, a broader population of health information professionals can qualify, based on education and years of job experience. The criterion can be found on the [AHIMA credentialing web page](#).

[Back to Top](#)

MHIMA 2011 Legal Reference Manual

Do you have legal HIM questions? Do you wish there was a convenient reference you could have on your desk to answer many of them? The 2011 MN Legal Reference Manual on CD is ready to help you and is available for purchase!

The manual is a great resource for everyone in the field of HIM, regardless of your work setting. It

would like to know more about, or volunteer yourself to "be in the spotlight" in our monthly e-newsletter.

Criteria for suggested individuals might be, but is certainly not limited to:

New MHIMA member
New to active involvement with MHIMA
MHIMA member with an interesting or unique job

Forward your suggested name(s) to [Jon Cloutier](#) or [Amanda Maas](#).

[Back to Top](#)

Stay Up-to-Date with MN e-Health

If you aren't receiving the weekly electronic MN e-Health Update newsletter, consider signing up for it. This publication, from the MN Department of Health, keeps you current with issues related to e-health, including HITECH, Meaningful Use, Privacy & Security and others. You'll also find links to e-Health resources available for your use. To subscribe, click [here](#).

[Back to Top](#)

MHIMA Promotional Items

It's that time of year to show your MHIMA cheer and keep

pertains to all areas of HIM. Various chapters include topics such as health care records, record retention and storage, reporting requirements, legal proceedings and requests, disclosure of health information and patient access, consents, behavioral health records, long term care records, home care and hospice records, ambulatory care records, risk management, HIPAA, research, and medical identity theft. Feel confident in your research and decision making using MHIMA's MN Legal Reference Manual.

The co-chairs of our MN Legal Reference Manual committee are Andrea Heikkinen, RHIA, and Susan Schanno-Foss, RHIT. Email questions pertaining to the Manual or suggestions for improvements in the next edition (coming in 2013) to both [Andrea](#) and [Susan](#).

Attention Students: MHIMA supports students of HIM and offers a special discounted rate for AHIMA students who want to purchase the legal reference manual.

MN Legal Reference Manual pricing:

\$150 MHIMA/AHIMA members (from sales tax-exempt organizations)

\$200 non-members (from sales tax-exempt organizations)

\$90 student members of AHIMA with MN as their designated state and enrolled in a tax-exempt educational program

Individuals ordering from organizations who are not MN sales tax-exempt will be charged MN sales tax in addition to the prices listed above. Tax-exempt organizations must have a copy of their MN sales tax exemption form on file in the MHIMA Executive Director office.

For more information and to order, click [here](#).

[Back to Top](#)

MHIMA Coding Roundtable Tool Kits

The MHIMA Coding Roundtable Committee has developed a number of "tool kits" for use by MHIMA members to support coding education and discussion in your facilities and at your regional meetings. All are available on the [Coding & Data Quality](#) button on our website.

If there is a tool kit topic that you'd like to see developed, please let [Vicki Chelf](#) or [Patti Collins Smith](#) know. They are the 2011-2012 Coding Roundtable Chairs for MHIMA.

If you have general coding questions, you are encouraged to use AHIMA's Coding CoPs to post those questions. There's a general coding CoP community for coders as well as several for specific coding areas. These CoPs are a great resource for submitting coding questions and participating in the discussion threads surrounding the questions of others. To participate in these CoPs, click [here](#).

warm in the process. We have discounted the prices on our MHIMA logo navy crewneck sweatshirt and our navy button down shirt. Visit our [MHIMA Store](#) on our website to order. Our MHIMA logo items make a great gift for yourself or a colleague, or to honor someone's achievement.

[Back to Top](#)

[Back to Top](#)

 Unsubscribe  Communication Preferences

This email was sent to **[:contact_email:]** by **[:queue_from:]**.

Minnesota Health Information Mgmt Association | PO Box 16246 | Duluth, MN | 55816

Want to print our newsletter? Choose "landscape orientation" on your printer first.

