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To: Providers of Medical Records to the Wisconsin Social Security Disability Determination Bureau:

This letter concerns the fees you may charge for medical records submissions to the Department of Health Services / Wisconsin Disability Determination Bureau (DDB) in light of the enactment of 2009 Wisconsin Act 28. The DDB is the agency responsible for determining eligibility for Social Security Disability Insurance and Supplemental Security Income for Wisconsin residents on behalf of the Social Security Administration (SSA).

Act 28 created section 146.83(1h)(c) that caps the fees that may be charged for copies of patient health care records requested by DDB at the amount that the Social Security Administration reimburses the Department for copies of patient health care records. That amount is a flat fee of \$26 per submission. Therefore, effective immediately the DDB will be capping its payment at \$26 for each request for copies made by DDB on or after June 30, 2009. To facilitate automated payment, you should return the bar coded invoice / cover sheet with your submissions.

Note that this same fee cap applies to records requested by patients or their authorized representatives for purposes of appealing a denial of Social Security Disability Insurance or Supplemental Security Income.

The Act also requires that medical providers submit medical records in a digital or electronic format upon request. SSA and the DDB fully support receiving records in an electronic format. The DDB encourages medical providers to receive our records requests via fax and respond back to us via fax with our bar coded coversheet / invoice. Not only does this automate your payment, but your submission is immediately associated in your patient's electronic disability file.

SSA also provides a secure web site called the Electronic Records Express (ERE) for receiving our requests and uploading your responses. A demonstration is located at: <http://www.ssa.gov/ere>. The DDB can sponsor users of this web site and provide support.

If you are interested in fax requests and submissions or in using the ERE website or have any questions about this letter, please contact us.

Sincerely,

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