

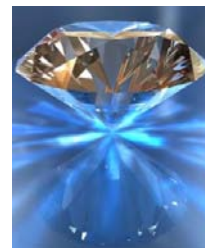
“Celebrate our past; lead into the future”

General Information for MHIMA 2010 Annual Meeting and 75th Anniversary

MHIMA welcomes you to our 2010 Annual Meeting & Educational Conference, held this year in conjunction with the AHIMA LTC Spring Meeting at The Northland Inn in Brooklyn Park, MN.

This year, we celebrate 75 years as one of the first AHIMA state associations with our origins dating back to 1935! It's the year to truly celebrate our legacy as a premier professional association. It's also the perfect opportunity for us to continue moving forward, starting right from where we are today and leading into the future. You'll find all the information you need to know about our meeting inside these pages. Plan now to join us!

For information about the 2010 LTC Spring Meeting, go to our website at www.mnhima.org and click on the 2010 LTC Spring Meeting button.



Distinguished Member

Appetizer Reception: Join us on Thursday after the close of the Silent Auction to honor our 2010 MHIMA Distinguished Member at a “Cinco de Mayo” appetizer reception party, with cash bar. Tickets are required, and are included in the 3-day registration fee. Please help us with our confirmed head count by indicating your plans to attend this reception when you register. If you are registering for one or two days, or as a student, you'll need to purchase tickets for this event if you want to attend.

Cancellations: Requests to cancel with a refund must be made in writing and received no later than April 21, 2010. A \$25 processing fee will be deducted from the refund. No refunds after April 21, 2010. Substitutions of registrants is permitted and must match the same registration category as the initial registration. Contact MHIMA for details.

CE Credits:

AHIMA approves all sessions for CE credits. As a state AHIMA association, all sessions are also approved for CE by the AAPC.

Wednesday:

6.0 CE = Program
1.0 CE = Exhibits*

Thursday:

5.0 CE = Program
1.0 CE = Exhibits*

Friday:

3.5 CE = Program

*A total of one CE credit may be earned by visiting the Exhibits for a minimum of one hour on Wednesday and Thursday.

Registration: Registration and name badge is required for admission to the sessions, meals, and exhibits. You may register online on our website www.mnhima.org or mail the enclosed registration form with your check/money order (no cash). Registration fees cover continental breakfast, lunch, program materials, speaker expenses, and the Wednesday evening vendor reception. Please see the separate section regarding the Distinguished Member appetizer reception.

Registration and payment must be postmarked/mailed or submitted online NO LATER than March 29th to qualify for the Early Discount. You may register after March 29th or onsite at the meeting at the late fee charges. We're sorry, but credit card payment is only available through the online registration.

Exhibit Hall: The vendor exhibit area will be located in the pre-function area immediately outside of the conference rooms. Exhibits are open on Wednesday 10:00 – 10:30 am, 12 noon to 1:00 pm, 3:00 -3:30 pm, and 5 – 8 pm. On Thursday, you can visit from 10:30 – 11:15 am, 12 noon to 1:30 pm, and 3:30-4:00 pm when the exhibits close. Be sure to stop by to meet and greet our vendors, learn about their products/services, and thank them for their support of MHIMA. Join us for networking and a vendor reception on Wednesday evening from 5-8 pm for light appetizers and a cash bar. Spend a minimum of one (1) hour in our vendor exhibit area during Wednesday and Thursday and earn one (1) CEU. Vendors will have an opportunity to greet everyone after lunch on Thursday.

Need assistance with travel/directions?

Visit our website at www.mnhima.org and click on the 2010 Annual Meeting button, then select the Annual Meeting Registration option. There, you'll find a handout with driving directions to The Northland Inn, as well as taxi and shuttle information from the Minneapolis-St Paul airport.



Hotel Accommodations:

Make them directly with The Northland Inn at 1-800-441-6422 or at www.northlandinn.com. Reserve by **March 30, 2010** for the MHIMA discounted room rate of \$114/night, double occupancy. Complimentary wireless in your room. If you want a "sleep number bed," request that when making your reservation.

Silent Auction: Let us know about your planned gifting to our Silent Auction by contacting Myrna at executivedirector@mnhima.org

Auction items can include artwork, jewelry, gift baskets, electronics, gift certificates and much more! Bring your Silent Auction gifts to the Registration Desk by 8 am on Thursday, April 29th. Bid with enthusiasm on Thursday during the Silent Auction, which closes at 5:30 pm. All proceeds benefit our MHIMA Scholarship Fund. Gifts to our Silent Auction are not considered charitable contributions as MHIMA is not a 501 (c)(3) organization.

Scholarship Fund Vendor Premier Gift Drawing: Back by popular demand from last year, once again we'll be selling tickets all day on Wednesday and on Thursday morning for these fabulous gifts. The drawing will take place immediately following Thursday's lunch. \$1/each, minimum purchase of 10 tickets. Winner must be present. Proceeds enhance our support for our MHIMA Scholarship Fund.

Meeting Materials: Being mindful of the environment, we will offer all speaker materials electronically in lieu of the printed handouts. At the meeting, you'll be given a CD containing speaker handouts if your registration is received by March 29th. Late registrants cannot be guaranteed a CD. You'll also receive access to the speaker presentations to download from our website after April 1st, allowing you to print those handouts you may need. When you arrive at the meeting, you'll be given the printed program including the speaker bios, vendor information, and the Distinguished Member announcement.

Laptops and Notebooks: Feel free to bring yours to the educational sessions; however, they must run on battery power during the presentations and you'll need to purchase Wifi service or bring your mobile internet connection.

Internet Café: We're planning to have several computer stations in the pre-function area for your limited use during the conference.

Miscellaneous: Business casual attire is suggested. Plan to dress in layers to accommodate changes in meeting room temperatures. Visit the MHIMA website at www.mnhima.org for additional meeting information, speaker bios, and important updates. For further information, contact the MHIMA Executive Director at 218.340.6735 or executivedirector@mnhima.org

Conference Evaluations and CE Credits: Following the conference, you'll receive information on completing an on-line conference survey and obtaining your CEU certificate. Please take the time to complete the survey. It provides important information in evaluating our conference and planning future programs. Thank you!

Special Accommodations: MHIMA will take all reasonable steps to ensure that Americans with disabilities are given equal and reasonable opportunity to participate in the Annual Meeting. Please contact our Executive Director no later than March 29, 2010 if you require a special accommodation.

MyPHR Training Session on Friday,

8-11 am: Once again, we're offering a FREE training session for persons who are interested in becoming a PHR presenter in local communities. Organizations who welcome presentations include public health, senior citizen groups, community education programs, etc. We know that people want to hear about the PHR but they also want to learn more about how to access their health records in general. This is a great way to spread the word about our profession, too! Space is limited, so it's first registered, first trained. Those previously trained should strongly consider retraining as the materials have all been updated. If you're attending on Friday, please indicate your plans to attend this updated training on your registration form. The training is worth 3 CE credits.

MHIMA Annual Business Meeting 11:15 am on Thursday, April 29, 2010. Agenda items include proposed Bylaws Revisions.

Join us at The Northland Inn

April 28-30, 2010

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